



WORLD HEALTH ORGANIZATION
ORGANISATION MONDIALE DE LA SANTÉ
WELTGESUNDHEITSORGANISATION
ВСЕМИРНАЯ ОРГАНИЗАЦИЯ ЗДРАВООХРАНЕНИЯ

REGIONAL OFFICE FOR EUROPE
BUREAU RÉGIONAL DE L'EUROPE
REGIONALBÜRO FÜR EUROPA
ЕВРОПЕЙСКОЕ РЕГИОНАЛЬНОЕ БЮРО

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Our reference:	HIV Prg	Your reference:
Notre référence:	Mgrs	Votre référence:
Unser Zeichen:		Ihr Zeichen:
См. наш номер:		На Ваш номер:

Date: 29 August 2017

Dr Ketevan Stvilia

Global Fund HIV/AIDS Programme Manager
National Center for Disease Control and Public
Health (NCDC)
Tel.: +995 559 564467
E-mail: stviliak@gmail.com

Dear Dr Stvilia,

**Meeting of National HIV Programme Managers
Eastern Europe and Central Asia (EECA) and non-EU/EEA countries
Copenhagen, Denmark
25 – 26 September 2017**

I was pleased to learn that you have been nominated by the Ministry of Health in your country to participate in the above-mentioned meeting that will be convened by the WHO Regional Office for Europe in Copenhagen from 25 to 26 September 2017.

The specific objectives of the meeting are:

- To overview the HIV epidemic in the WHO European Region;
- To present and exchange on National HIV Action Plans and/or relevant national strategies and their financing;
- To review the latest evidence, WHO guidance, tools and policies;
- To address cross-cutting issues and opportunities, particularly in regards to co-infections and vulnerable populations, health systems' strengthening;
- To present and discuss best practices from countries in the Region.

An outline of the scope and purpose is attached.

The working languages will be English and Russian. Simultaneous translation will be provided.

The WHO Regional Office for Europe will cover your hotel accommodation, breakfasts, lunches and coffee breaks, and the cost of your ticket for round trip travel by the most direct route, by train (first class) and/or air (economy class). A number of rooms have been reserved at the Ascot Hotel, Studiestraede 61, DK – 1554 Copenhagen V.

In addition you will receive a reduced daily subsistence allowance for the duration of the meeting. This allowance includes incidental costs that are intended to cover any extra costs for visa and ground

transportation or other unforeseen expenses. The subsistence allowance will be transferred directly to your bank account, therefore please complete the attached registration form.

To arrange your travel please send the completed registration form and a copy of your passport to eurohiv@who.int **as soon as possible but no later than 1 September 2017.**

The World Health Organization will not be held liable for any claim resulting from death, injury, sickness or disability and you will be responsible for payment of charges for excess baggage, baggage insurance and ground transport to and from airports, airport taxes and incidental expenses.

You will receive additional details about the administrative and practical arrangements for the meeting in due course.

I look forward to seeing you in Copenhagen.

Yours sincerely,



Dr Masoud Dara
Coordinator, Communicable Diseases and
Programme Manager, Joint Tuberculosis,
HIV and Viral Hepatitis

Encls.:

Scope and Purpose
Registration form

Copies:

Dr Sofiko Belkania, Head of Executive Department, Ministry of Labour, Health and Social Affairs, 144, Ak. Tsereteli Ave., Tbilisi 0119, Georgia
Dr Marijan Ivanusa, WHO Representative and Head of WHO Office, WHO Country Office, Georgia, 81 Barnov Street, Apt.4, Tbilisi 0179, Georgia