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Date: 3 May 2017

Dr Nino Berdzuli
Deputy Minister
Ministry of Labour, Health and Social Affairs
144, Ak. Tsereteli Avenue
Tbilisi 0119
Georgia

Dear Dr Berdzuli,

**Hospital Safety Index Training and Assessment
Tbilisi, Georgia
12-16 June 2017**

On behalf of the World Health Organization (WHO), I have the honour of informing you that the WHO Regional Office for Europe would like to hold the above-mentioned Hospital Safety Index Training and Assessment in Tbilisi, Georgia, from 12-16 June, 2017.

I am therefore enquiring whether your Ministry would be willing to act as host, and would be willing to organise and facilitate visits to two (2) key hospitals in Tbilisi or surrounding area for the participants and the designated WHO officials.

The purpose of the assessment is to give the hospital managers and the Ministry of Health an overall idea of a hospital's ability to respond to emergencies and disasters through an index, which is a standardized assessment tool developed by the World Health Organization. The assessment part is not an evaluation of the medical performance, but an assessment of the safety of the buildings and their equipment, staff, patients and visitors. A questionnaire will be used for this purpose. For your information, please find attached an outline of the scope and purpose of the training and assessment.

The training and follow up assessment is expected to provide better knowledge and understanding of the overall findings and recommended implementations, which will be presented in an action plan.

The participants should be nominated in his or her capacity as:

1. Coordinators from the Ministry of Labour, Health and Social Affairs of Georgia - 2 nominees.
2. Medical Doctors, responsible for the implementation of emergency preparedness and response plans in hospitals - 2 nominees.

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3. Maintenance Engineers responsible for water, energy, heating, ventilation etc. in hospitals - 2 nominees.
 4. Civil Engineers, preferably with hospital experience - 2 nominees.

The working language of the training will be in Russian. Please find a copy of the provisional agenda for your information. All costs related to this workshop will be covered by the WHO Regional Office for Europe.

Dr Ute Enderlein, Team Leader, Country Health Emergency Preparedness & IHR is responsible for this event, and I would be grateful if you could forward any questions, concerns and confirmations to her. She can be reached via email at: enderleinu@who.int.

We look very much forward to hearing from you.

Yours sincerely,



Dr Nedret Emiroglu, MD, PhD
Director
Division of Health Emergencies and Communicable Diseases

Enclosures:

Scope and Purpose, Provisional Agenda

Copy for information to:

Dr Sofiko Belkania, Head, Executive Department, Ministry of Labour, Health and Social Affairs, 144, Ak. Tsereteli Ave., Tbilisi 0119, Georgia

Mr Shalva Tsiskarashvili, Permanent Representative, Permanent Mission of Georgia to the United Nations Office and other international organizations in Geneva, Rue Richard-Wagner 1, Genève CH-1202, Switzerland

H.E. Mr Gigi Gigiadze, Ambassador Extraordinary and Plenipotentiary, Embassy of Georgia, Nybrogade 10, 1st. Floor, Copenhagen K 1203, Denmark

Mr Niels Scott, United Nations Resident Coordinator, UNDP Resident Representative, United Nations Development Programme, UN House, 9 Eristavi St., Tbilisi 0179, Georgia

Dr Marijan Ivanusa, Head of WHO Office, WHO Country Office, Georgia, UN House, 9 Eristavi St., Tbilisi 0179, Georgia