

Embassy of the United States of America Bogotá, D.C., Colombia GSO/Contracting Unit

August 22,2018

Dear Prospective Quoter:

SUBJECT: Solicitation Number 19C02018Q0011 for Gardening Services

The Embassy of the United States of America invites you to submit a quotation for Gardening Services

The Embassy intends to conduct a pre-quotation conference at the site on *September 6, 2018 at 0900 hours, local time, at Carrera 45 No. 24B-27*, and all prospective quoters who have received a solicitation package will be invited to attend. See Section 3 of the attached Request for Quotations (RFQ).

Submit your quotation in a sealed envelope marked "Quotation Enclosed" to the U.S. Embassy – Bogotá, Attention: Eric Kramp, General Services Office – GSO, Carrera 45 No. 24B-27, on or before 1600 hours, local time on September 14, 2018. No proposal will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

- 1. SF-1449
- 2. Section 1 pricing;
- 3. Section 5, Representations and Certifications;
- 4. Additional information as required in Section 3.

Direct any questions regarding this solicitation to Sonia Rivera by letter or by email: RiveraS@state.gov during regular business hours.

Sincerely,

Eric Kramp

Contracting Officer U.S. Embassy - Bogota