



Cover Letter

U.S. Embassy, Amman
Date: March 18, 2018

To: Prospective Quoters

Subject: Request for Quotations number **S-JO-100-18-Q-0037**

Enclosed is a Request for Quotations (RFQ) for installing grounding system for Embassy residences in accordance with Attachment A. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter. The U.S. Government intends to award a purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The U.S. Embassy is prohibited from procuring goods or services from any firms that are not registered in the System for Award Management (SAM).

The Embassy intends to conduct the site visit. The site visit will be held on Thursday, March 22, 2018 at 10:00 A.M. (local time). Prospective offerors/quoters should contact Haitham Zuh to provide company name, attendees names and identification numbers three days prior to this date to arrange entry to the building. All prospective quoters who have received a solicitation package are invited to attend. See Section 3 of the attached Request for Quotations (RFQ).

Questions are accepted by deadline Tuesday, March 27, 2018 at 2:00 P.M. (local time) to be sent to alzuhlofhf@state.gov. Answers will follow after maximum 3 working days and will be posted on the Embassy website.

Quotations are due by Wednesday, April 04, 2018 at 14:00 P.M. (local time) and must be submitted to the Embassy back gate in a sealed envelope. Email quotations are accepted.

In order for a quotation to be considered, you must also complete and submit the following:

SF-1449
Section 1 pricing;
Section 5, Representations and Certifications;
Additional information as required in Section 3.

Sincerely,


Paul Hanna
Contracting Officer



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