

Embassy of the United States of America Amman, Jordan

Amman, Jordan October 08, 2018

To: Prospective Offerors

SUBJECT: Request for proposal number Solicitation Number 19J01018R0001, Janitorial Services

The Embassy of the United States of America invites you to submit a proposal for Janitorial Services for the Embassy compound in Amman, Jordan.

The Embassy intends to conduct a pre-proposal conference, and all prospective offerors who have received a solicitation package are invited to attend. See Section L of the attached Request for Proposals (RFP).

Your proposal must be submitted on or before 16:00 hour's local time on November 14, 2018 to the following email address. No proposals will be accepted after this time.

Attn: Contracting Officer GSO – Procurement

United States Embassy, Amman – Jordan

E-mail: AmmanRFQ@state.gov

In order for a proposal to be considered, you must also complete and submit the following:

- 1. SF-33
- 2. Section B, Pricing Schedule
- 3. Section B, Retention Amounts in B.3 and B.7
- 4. Section K, Representations and Certifications
- 5. Additional information as required in Section L

Direct any questions regarding this solicitation in writing to AmmanRFQ@state.gov, questions must be written in English and to be submitted no later than October 30, 2018; answers will be posted as soon as they are ready at the US Embassy website and the federal business opportunity website.

Sven Jensen

Contracting Officer

Sincerely