

U.S. Consulate General Karachi, Pakistan

Date: October 17, 2018

To: Offeror Page 1 of 4

Request Number: PR7799134

From: Procurement & Contracting Department

U.S. Consulate General

Plot No- 3, 4, 5, New TPX, Area

Mai Kolachi Road Karachi, Pakistan.

E-mail: KRCPproc@state.gov

**POC:** Ali M Qureshi Phone: 92-21-35275000

# PR7799134 - KHI-P&S: Welcome Kit items Iron, Hair Dryer

The U.S. Consulate Karachi requires following items for Property & Supply section and request your participation in quoting for the said items.

Please provide us cost inclusive of delivery charges,

U.S. Vendors to:

U.S. Dispatch Agency IKUN, LLC NORTH BRUNSWICK, NJ 08902

Offshore and Domestic Vendors:

U.S. Consulate General Plot number 3, 4, 5- New TPX Area, Mai Kolachi Road, Karachi.

# **Item Description:**

S/No	Item Description	Quantity	Unit	Price PKR	Price US\$	Total Amount
1-	Coffee Maker 8/10Cup capacity 220-Volts 50/60Hz with two years warranty	60	Each			
2-	Toaster 4-Slice , Model #ET304, Stainless Steel 220-Volts 50/60Hz	15	Each			



	Automatic & Manual Switch off settings removable crumb tray with two years warranty				
3-	Blender, Model #MX-GX 1021 with two mill attachments single speed 220-Volts 50/60Hz, with one year warranty.	60	Each		
4-	Steam Iron, Model #NI-JW65OT, made in Japan, 220/240 Volts, 50/60 Hz with one year warranty	70	Each		
5-	Hair Dryer Black & Decker	70	Each		
6-	<b>Delivery Charges</b>				
7-	Total Amount				

### **Prices:**

Frim Fixed Price.

**TAX:** Your prices shall be duty/tax free. U.S. Consulate General Karachi will neither deduct nor pay any tax for this service.

# **Inspection & Acceptance:**

A Government representative will inspect the service(s) delivered to determine the quality and acceptability. Substandard services/products shall be unacceptable at vendor's expense.

## **Payment Terms:**

Payment will be made within 30 days through Electronic Funds Transfer (EFT) upon complete delivery to the US Consulate General, Karachi and submission of legitimate invoice to Financial Section after delivery, and submission of receipt.

## SUBMISSION OF INVOICE:

Each invoice shall include vendor invoice number, purchase order/contract number, date issued, brief description of supplies/services provided, quantities, unit and total price, and signed by the signing authority.



#### Invoices must be routed to:

- 1. One original invoice in pdf format to the Financial Management Center to <a href="mailto:KarachiFical@State.gov">KarachiFical@State.gov</a>
- 2. One copy clearly marked "DUPLICATE Copy for Proc & Contracting. Krcproc@state.gov

Although email is the preferred method, invoices may also be submitted by mail (do not send electronically if you mail the invoice to the following address to avoid duplication):

Karachi Fiscal Office U.S. Consulate General Plot No- 3, 4, 5, New TPX Are Mai Kolachi Road Karachi

For payment related queries contractor will contact Karachi Fiscal Office KarachiFical@state.gov. Contracting Officer takes no responsibility for payment and/or associated queries.

#### **Contract Clauses:**

FAR & DOSAR (attached) clauses will apply to this purchase order. These clauses can be accessed through following link:

http://aopepd.a.state.gov/Content/documents/overseas\_comm-item-fac-2005-36.docx

52.249-2 Termination for Convenience of the Government (Fixed-Price)

(MAY 2004) Alternate I (APR 1984)

52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items (Feb 2016)

#### **Offer Due Date:**

1. Please submit your quote on or before October 30, 2018 at 1400Hrs, to Procurement Contracting Officer, U.S. Consulate General Karachi, or via Email to following email addresses:

### KRCProc@state.gov

No quote will be acceptable after the due date.

2. Please prepare a quotation on your company letterhead in accordance with the requested details of this RFQ.



3. Please provide reference of our Request Number **PR7799134**, in all your correspondence regarding this request for price quotation