Embassy of the United States of America Riyadh, Saudi Arabia November 6, 2018

Dear Prospective Offeror:

SUBJECT: Solicitation Number 19SA7019R0001 Third Party Liability Insurance (TPL).

The Embassy of the United States of America invites you to submit a proposal for Third Party Liability Insurance for US Government Official Vehicles for the Embassy of the United States of America in Riyadh Saudi Arabia.

The U.S. Government intends to award a contract to the responsible company submitting a technically acceptable proposal at the lowest price. We intend to award a contract based on initial submission, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Submit your proposal in a sealed envelope marked "Proposal Enclosed" to the *Contracting Officer Mr. Mark R. Carter*, Third Party Liability Insurance Solicitation to the Embassy of the United States of America in Riyadh Saudi Arabia COB on or before <u>1700 hours</u>, <u>Wednesday</u>, <u>November 21, 2018</u>. No proposal will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

- 1. SF-33;
- 2. Section B:
- 3. Section K, Representations and Certifications;
- 4. Additional information as required in Section L.

The contract performance periods are specified in Section F of the solicitation.

Direct any questions regarding this solicitation to Contracting Officer by email at <u>RiyadhContracting@state.gov</u> or COB <u>17:00 hours. Monday, November 12, 2018</u>. Question not received within this period will not be considered.

Sincerely,

Contracting Officer

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SOLIITATION DOCUMENT



Third Party Liability Insurance

For the Government Vehicles

Solicitation No. 19847019R0001

Embassy of the United States of America

P.O. Box 94309 Riyadh 11693 Saudi Arabia

SECTION A

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P.O. BOX 94309, ATTN: GSO/PRO Phone: 966-11-488-3800			1-488-7939	AKABIA				AUDI ARABIA				
						Phone	: 966-11-4	88-3800	Fax: 966-2	11-488-7939		
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this solicitation. 10. FOR INFORMATION	. NAME			0	В.	TELEI	HONE		C.	E-MAIL	ADDRE	SS
CALL:		Doug L	. Demaggio 😉	12	A10000		488-3800		Riyad	hcontraction	ng@state	.gov
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X D PACKAGING ANI				22			PART I	V - REPRESENTATIO	ONS AND INS	TRUCTION	1S	
X E INSPECTION ANI	ACCEPTA	ANCE		23 - 24	X	K	REPRESENTATIONS, CERTIFICATIONS, AND				50 - 60	
X F DELIVERIES OR	ERFORMA	ANCE		25 - 26			OTHER STATEMENTS OF OFFERORS					
X G CONTRACT ADM	INISTRATI	ION		27 - 28	X	L		, COND., AND NOTI		ERORS		61 - 65
X H SPECIAL CONTR.	ACT REQU	IREMENTS		29 - 30	X	М		ATION FACTORS FO	R AWARD			66 - 67
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Doug L. Demaggio						/0:						
IMPORTANT A. 1		in fa	on the Ct J	d Form 26 -	r by att			ontracting Officer)				
IMPORTANT - Award will be	nade on th	us torm, or	on the Standar	u rorm 20, 0	i by otr	ier autho	nized offic	Jai Witten notice.	Om 4	NDADD E	2021.00.0	DEV 0.07)

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STANDARD FORM 33 (REV 9-97) Prescribed by GSA

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

B.1. VEHICLE INSURANCE SERVICES

The Contractor shall provide insurance coverage and management of the related services for all the U.S. Government owned official vehicles and motorcycles located in the Embassy of the United States of America in Riyadh, Saudi Arabia.

B.2 TYPE OF CONTRACT

This is a fixed price type contract with an economic price adjustment.

B.3. PRICES/PREMIUMS

- B.3.1 <u>VALUE ADDED TAX (VAT)</u> The Contractor shall include VAT as a separate charge on the Invoice and as a separate line item in Section B.
- B.3.2 Contractor's premiums shall include all costs including personnel, administration, management, labor, transportation, overhead and profit. All premiums shall be in Saudi Riyals.
- B.3.3. <u>Premiums Base Period</u>: The Contractor shall provide the services for the premiums shown below for the base period of the contract, starting on the start date in the Notice to Proceed and continuing for a period of 12 months.

B.3.3.1 Third Party Liability Insurance - Bodily Injury ("B" Contract Line Items)

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual Premium
no.						Fieliliulii
B001	Cadillac	2009	1GEEH90949U550303	AKD 1	1805	
B002	Chrysler - Ram	2012	3C6TD5HT9CG182964	AKD 13	2856	
B003	Chevrolet - Van Express	2005	1GAGG25V351168834	AKD 20	2500	
B004	Chevrolet - Suburban	2009	1GNGK56K69R185962	AKD 26	2500	
B005	Chevrolet - Suburban	2007	3GNGK26K87G275920	AKD 27	2500	
B006	Ford - Taurus	2015	1FAHP2D87FG109488	AKD 36	1696	
B007	Chevrolet - Suburban	2008	3GNGC26KX8G231447	AKD 48	2500	
B008	Nissan - Twin Cab	2012	MNTDD23Y9C6003508	AKD 49	1675	
B009	Ford - Fusion	2018	3FA6P0H70JR112666	AKD 51	1500	. ,
B010	Ford - Fusion	2018	3FA6P0H79JR112665	AKD 53	1500	
B011	Nissan - Twin Cab	2012	MNTDD23Y7C6003412	AKD 57	1675	
B012	Chevrolet - Suburban	2007	1GNZKLEGXAR142126	AKD 61	2500	
B013	Chevrolet - Malibu	2014	KL1GJ5DU6EB017135	AKD 63	1600	
B014	Chevrolet - Malibu	2014	KL1GJ5DU2EB049502	AKD 65	1600	
B015	Chrysler - Dodge	2007	1DVHU16287J623169	AKD 67	2904	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	· ·					Premium
B016	Chevrolet - Malibu	2014	KL1GJ5DU0EB050776	AKD 68	1600	
B017	Chevrolet - Suburban	2006	3GNGK26G06G238645	AKD 74	2500	
B018	Chevrolet - Suburban	2017	1GNSKGECXHR150954	AKD 75	2500	
B019	Ford - Fusion	2018	3FA6P0H72JR112667	AKD 76	1500	
B020	Toyota - Land Cruiser	2011	JTMHY05J894002761	AKD 77	3300	
B021	GMC - Terrain	2017	2GKFLTEK2H6328296	AKD 82	1783	
B022	GMC - Suburban	2017	1GNSKGEC3HR152318	AKD 84	2200	
B023	Ford - Fusion	2018	3FA6P0H77JR112664	AKD 85	1500	
B024	GMC - Pickup	2006	1GTHK23U46F234719	AKD 88	2400	
B025	Chevrolet - Suburban	2009	1GNGC46K49R214026	AKD 89	2500	
B026	GMC - Van	2005	1GAGG25V851168991	AKD 90	2500	
B027	GMC - Van	2005	IGAGG52VX51168894	AKD 92	2000	
B028	Chevrolet - Suburban	2008	3GNGK26K58G223131	AKD 98	2500	
B029	Chevrolet - Malibu	2013	KL1GM5D52DB005188	AKD 100	1650	
B030	Chevrolet - Suburban	2008	3GNGC26KX8G230315	AKD 103	2500	
B031	GMC - Savana	2009	1GTGG25K691133367	AKD 104	3901	
B032	Ford - F650 Truck	2017	1FDNF6EC5HDB04798	AKD 109	4267	
B033	GMC - Savana	2009	1GJGG25K491130346	AKD 110	3901	
B034	Chrysler - Dodge	2007	3D7KR28D17G832444	AKD 113	3992	
B035	Chevrolet - Suburban	2013	1GNWKLEGXDR344343	AKD 114	2000	
B036	Chevrolet - Suburban	2017	1GNSKGEC1HR152625	AKD 116	2500	
B037	GMC - Savana	2013	1GJW78FG1D1104580	AKD 117	3901	
B038	Chrysler – RAM 2500	2012	3C6TD5HT5CG182962	AKD 118	2856	
B039	GMC - Savana	2013	1GTW78CG2D1105930	AKD 120	3901	
B040	Iveco - Van	2015	ZCFC50AY4FD532574	AKD 125	2280	
B041	GMC - Van	2005	1GAGG25V151167892	AKD 126	2000	
B042	Ford - Transit Van	2018	NM0LS7E73J1352553	AKD 127	1641	
B043	Isuzu - Half Truck	2015	JAMLP4453F7P28556	AKD 128	2845	
B044	GMC - Pickup	2008	1GTEC14C98E201689	AKD 129	2219	
B045	GMC - Savana	2009	1GJGG25K991133873	AKD 132	3901	
B046	GMC - Savana	2013	1GTW78CG2D1105930	AKD 135	3901	
B047	Mercedes Benz Sprinter van	2016	WD3YE5A61GP194215	AKD 138	3550	
B048	GMC - Savana	2013	1GJW78FG1D1113070	AKD 140	3901	
B049	Chevrolet - Malibu	2013	KL1GM5D53DB005183	AKD 141	1650	
B050	Ford - F650 Truck	2017	1FDNF6EC7HDB04799	AKD 142	4267	
B051	Toyota - Land Cruiser	2009	JTMHT09J694031037	AKD 145	2300	
B052	Chevrolet - Van Express	2005	1GAHG39U751187706	AKD 147	2500	
B053	Mercedes Benz Freightliner - Sprinter	2017	WDYFF4CD5HP559369	AKD 148	3415	
B054	Chevrolet - Suburban	2008	3GNGC26K38G232228	AKD 151	2500	
B055	Chevrolet - Suburban	2008	3GNGC26K08G230453	AKD 152	2500	
B056	Ford - Expedition	2012	1FMJK1H55CEF55680	AKD 153	2653	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.						Premium
B057	GMC - Suburban	2009	1GNGK56K69R18133	AKD 156	2500	
B058	Chevrolet - Van Express	2016	1GCZGHFG1G1225876	AKD 157	2000	
B059	Toyota - Fortuner	2015	MHFZX69G4F7078808	AKD 159	1770	
B060	Chevrolet - Van Express	2005	1GAHG39U851187343	AKD 160	2500	
B061	Toyota - Coaster (Bus)	2013	JTGFK5187D4011567	AKD 162	2820	
B062	Chevrolet - Suburban	2009	1GNGC46K59R214133	AKD 164		
B063	Toyota - Coaster (Bus)	2013	JTGFK5184D4011560	AKD 165	2820	
B064	GMC Savana - Ambulance	2009	1GTGG29K591153541	AKD 169	3901	
B065	Chevrolet - Suburban	2009	1GNGC46KX9R213981	AKD 170	2500	
B066	Chevrolet - Suburban	2009	1GNGC46KX9R212121	AKD 171	2500	
B067	Chevrolet - Van Express	2008	1GAGG25K681193513	AKD 172	2500	
B068	Chevrolet - Van Express	2008	1GAGG25K581195477	AKD 173	2500	
B069	Chevrolet - Suburban	2018	1GNSK8EC7JR233480	AKD 174	2500	
B070	Ford - Expedition	2012	1FMJK1H59CEF55682	AKD 175	2653	
B071	Chevrolet - Silverado	2018	1GNGCEH3JZ207505	AKD 177	2260	
B072	Chevrolet - Van Express	2017	1GCWGAFG3H1136967	AKD 178	2500	
B073	Chevrolet - Suburban	2013	1GNWKLEG2DR151538	AKD 179	2500	
B074	Mitsubishi Fuzo	2012	JL6CUK6L9CK006801	AKD 183	3410	
B075	Chevrolet - Suburban	2010	1GNZLEG3AR143196	AKD 184	2500	
B076	Ford - F250 Truck	2017	1FD7W2B6XHED98094	AKD 187	2895	
B077	Chevrolet - Suburban	2017	1GNSKGEC0HR154687	AKD 189	2500	
B078	Nissan - Urvan	2014	JN6BE6AS8E9001037	AKD 190	1710	
B079	Chevrolet - Malibu	2014	KL1GJ5DU4EB028473	AKD 192	1600	
B080	Nissan - Twin Cab	2012	MNTDD23Y9C6003444	AKD 193	1675	
B081	Chevrolet - Malibu	2014	KL1GJ5DU2EB029217	AKD 194	1600	
B082	Chevrolet - Malibu	2014	KL1GJ5DU5EB018244	AKD 196	1600	
B083	Chevrolet - Impala	2017	2G11X5SA7H9133397	AKD 197	1600	
B084	Chevrolet - Suburban	2010	1GNZKLEG2AR147370	AKD 199	2500	
B085	Chevrolet - Van Express	2009	1GAGG25K391157389	AKD 200	2500	
B086	Chevrolet - Suburban	2017	1GNSKGEC1HR151376	AKD 201	2500	
B087	Chevrolet - Suburban	2017	1GNSKGEC6HR152488	AKD 205		
B088	Chevrolet-Colorado Pick	2018	1GCHSBEA9J1151103	AKD 210	1790	
B089	Ford - Truck F700	2017	1FT7W2B65HEF03502	AKD 215	3629	
B090	Ford - Fusion	2018	3FA6P0H75JR112663	AKD 216	1500	
B091	Ford - Taurus	2012	1FAHP2DW0CG103963	AKD 217	1696	
B092	Ford - Taurus	2012	1FAHP2DW8CG103998	AKD 218	1696	
B093	Ford - Taurus	2012	1FAHP2DW4CG103965	AKD 219	1696	
B094	Ford - Focus	2011	WF0TD34P1BVY88917	AKD 220	1200	
B095	Ford - Focus	2011	WF0TD34P8BVY88977	AKD 221	1200	
B096	Ford - Focus	2011	WF0TD34P0BVY89010	AKD 222	1200	
B097	Ford - Focus	2011	WF0TD34P3BVY88885	AKD 223	1200	
B098	Ford - Focus	2011	WF0TD34P7BVY89036	AKD 224	1200	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	1.10.001 - 5 F 0					Premium
B099	Ford - Focus	2011	WF0TD34P7BVY87965	AKD 225	1200	
B100	Ford - Focus	2011	WF0TD34P0BVY87953	AKD 226	1200	
B101	Ford - Focus	2011	WF0TD34P1BVY87315	AKD 227	1200	
B102	Ford - Ranger	2011	MNCBSFD70BW959291	AKD 228	1500	
B103	Ford - Taurus	2012	1FAHP2DW1CG104006	AKD 229	1696	
B104	Ford - Taurus	2012	1FAHP2DW1CG105396	AKD 230	1696	
B105	Ford - Taurus	2012	1FAHP2DWXCG105395	AKD 231	1696	
B106	Ford - Taurus	2012	1FAHP2DW7CG106973	AKD 232	1696	
B107	Ford - Taurus	2012	1FAHP2DW9CG106974	AKD 233	1696	
B108	Ford - Taurus	2012	1FAHP2DW0CG106975	AKD 234	1696	
B109	Ford - Taurus	2012	1FAHP2DW2CG106976	AKD 235	1696	
B110	Ford - Fusion	2018	3FA6P0H74JR112668	AKD 237	1500	
B111	Chevrolet - Van Express	2011	1GAZG1FG4B1115347	AKD 239	2500	
B112	Chevrolet - Van Express	2011	1GAZG1FG3B1114870	AKD 240	2500	
B113	Nissan - Twin Cab	2012	MNTDD23Y7C6003460	AKD 241	1675	
B114	Chevrolet - Suburban	2008	3GNGC26KX8G229391	AKD 242	2500	
B115	Ford - Econoline	2011	1FBNE3BS1BDA51384	AKD 246	2572	
B116	Toyota - Coaster	2012	JTGFK5189C4008992	AKD 247	2820	
B117	Toyota - School Bus	2012	JTGFK518XC4008984	AKD 248	2820	
B118	Ford - F250 Truck	2017	1FD7W2B64HEE11647	AKD 250	2895	
B119	Chevrolet - Suburban	2012	1GNWKLEG1CR171889	AKD 251	2500	
B120	Chevrolet - Impala	2017	2G11X5SA9H9133269	AKD 253	1600	
B121	Chevrolet - Suburban	2013	1GNWKLEGXDR151934	AKD 254	2500	
B122	Chevrolet - Impala	2017	2G11X5SA3H9131680	AKD 257	1600	
B123	Chevrolet - Suburban	2011	1GNWKLEG0BR198984	AKD 258	2500	
B124	GMC - Savana	2014	1GJW79FG7E1113243	AKD 259	3901	
B125	GMC - Savana	2014	1GJW79FG9E1112580	AKD 260	3901	
B126	GMC - Savana	2014	1GJW79FG4E1112406	AKD 261	3901	
B127	GMC - Savana	2014	1GJW79FG1E1112072	AKD 263	3901	
B128	GMC - Savana	2014	1GTW79CG0E1104136	AKD 264	3901	
B129	GMC - Savana	2014	1GJW79FG9E1113843	AKD 265	3901	
B130	Isuzu-Truck flatbed tow truck	2012	JAMLP4457C7P07155	AKD 267	2845	
B131	Mitsubishi Fuzo	2012	JL6CUK6L8CK006644	AKD 268	3410	
B132	Mitsubishi Fuzo	2012	JL6CUK6L6CK007114	AKD 269	3410	
B133	Chevrolet - Suburban	2013	1GNWKLEG1DR117963	AKD 270	2500	
B134	Chevrolet - Suburban	2013	1GNWKLEG4DR116693	AKD 271	2500	
B135	Chevrolet - Suburban	2013	1GNWKLEG9DR116575	AKD 273	2500	
B136	Chevrolet - Suburban	2013	1GNWKLEG0DR117856	AKD 274	2500	
B137	Chevrolet - Suburban	2013	1GNWKLEG9DR116530	AKD 275	2500	
B138	Chevrolet - Suburban	2013	1GNWKLEG2DR118197	AKD 276	2500	
B139	Chevrolet - Suburban	2013	1GNWKLEG9CR176208	AKD 278	2500	
B140	Chevrolet - Suburban	2013	1GNWKLEG2DR116417	AKD 279	2500	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	Wiodel Type	1 Car	7111101	1 1000 1 (0)		Premium
			4ED71410D0011ED00000	AICD CCC	0005	
B141	Ford - F250 Truck	2017	1FD7W2B68HED98093	AKD 280	2895	
B142	Chevrolet - Impala	2017	2G11X5SA1H9133377	AKD 281	1600	
B143	Ford - Expedition	2014	1FMJK1G55EEF04216	AKD 283	2760	
B144	Ford - Expedition	2014	1FMJK1G57EEF04217	AKD 284	2760	
B145	Chevrolet - Suburban	2013	1GNWKLEG8DR153617	AKD 285	2500	
B146	Chevrolet - Malibu	2014	KL1GJ5DU4EB022768	AKD 286	1600	-
B147	Chevrolet - Malibu	2014	KL1GJ5DU1EB027992	AKD 287	1600	
B148	Toyota - Dyna Truck	2012	JHGUJL278CK001563	AKD 289	8500	
B149	Chevrolet - Colorado	2013	MMM148CE4DH619112	AKD 296	2449	
B150	Chevrolet - Colorado	2013	MMM148CE8DH657717	AKD 297	2449	
B151	Chevrolet - Colorado	2013	MMM148CE8DH673884	AKD 298	2449	
B152	Ford - Taurus	2015	1FAHP2D89FG109492	AKD 301	1696	
B153	Ford - Taurus	2015	1FAHP2D8XFG109517	AKD 302	1696	
B154	Ford - Taurus	2015	1FAHP2D87FG111323	AKD 304	1696	
B155	Ford - Fusion	2018	3FA6P0H7XJR143889	AKD 306	1500	
B156	Nissan - Navara	2015	MNTBD0ES3F6623800	AKD 307	1757	
B157	Ford - Explorer	2015	1FM5K8B84FGB34362	AKD 314	2000	
B158	Chevrolet - Suburban	2011	1GNWKLEG9BR158970	AKD 315	2500	
B159	Chevrolet - Suburban	2011	1GNWKLEG9BR156328	AKD 316	2500	
B160	Chevrolet - Suburban	2013	1GNWKLEG2DR151653	AKD 317	2500	
B161	Chevrolet - Suburban	2013	1GNWKLEG9DR151147	AKD 318	2500	
B162	Chevrolet - Suburban	2013	1GNWKLEG2DR151376	AKD 319	2500	
B163	Chevrolet - Suburban	2011	1GNWKLEG5BR201121	AKD 328	2500	
B164	Isuzu - Pickup Truck	2014	JAMLP4451E7P01886	AKD 329	2845	
B165	Chevrolet - Van Express	2011	1GAZG1FG5B1114868	AKD 341	2500	
B166	Chevrolet - Van Express	2011	1GAGZ1FG7B11153089	AKD 342	2500	
B167	Chevrolet - Van Express	2011	1GAGZ1FG8B1115142	AKD 345	2500	
B168	Ford - F150	2017	1FTEW1E84HKE41090	AKD 346	2500	
B169	Ford - Van	2016	1FBZX2ZM9GKA60270	AKG 23	1500	
B170	Ford - Van	2016	1FBZX2ZM0GKA60268	AKG 149	1500	
B171	Toyota - Hi Lux pick up	2011	MR0EX19GXB3088324	LKA 6085	2650	····
B172	Hyundai - Elantra	2016	KMHD741F6GU037723	JVJ 6654	2000	
B172	International Truck	2011	1HTZZAAR35E360182	ALH 6866	5375	
B173	International Truck	2011	1HTZZAAR25E360206	ALH 6869	5375	
B174	Toyota - Land Cruiser	2005	JTEHT05J202082227	1	1500	
B175	Toyota - RAV 4	2011	JTDZE32VXBD017158	AKD 16	2100	
B170	Toyota - NAV 4 Toyota - Land Cruiser	2010	JTMHU09J7A4029489	AKD 22	2350	
B177	Toyota - Land Cruiser	2011	JTMHV09JXB5028491	AKD 54	2300	
B178	Mitsubishi Fuzo	2016	MEC2071R9GP027657	AKD 81	7180	
	Toyota - Land Cruiser	2010	JTMHU09J4A4029546	AKD 86	2350	
B180 B181	Toyota - Land Cruiser	2010	JTMHU09J4A4024282	AKD 130	2350	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual Premium
no.	Touche Land Cruicer	2016	JTMHX01J0G4130417	AKD 150	2390	Tremman
B182	Toyota - Land Cruiser	2016	JTMHX01J6G4116313	AKD 154	2390	
B183	Toyota - Land Cruiser	-	1GJZGPDG6A1154641	AKD 186	3901	·
B184	GMC - Savana	2010 2012	1GNWK8EG0CR196182	AKD 100	2500	
B185	Chevrolet - Suburban		JTMHV09J9E4125613	AKD 193	1500	
B186	Toyota - Land Cruiser	2014 2018	1GNSK8EC6JR317368	AKD 213	2500	
B187	Chevrolet - Suburban		1GNSK8EC7JR248027	AKD 266	2500	
B188	Chevrolet - Suburban	2018 2012	1GNWK8EG9CR197010	AKD 200	2500	_
B189	Chevrolet - Suburban		1GCZGTCGXC1173701	AKD 291	2500	
B190	Chevrolet - Van Express	2012	WDD2211761A514245	AKD 293	2500	
B191	Mercedes Benz - S600	2012	WBAHP41000DW68083	AKD 305	2700	
B192	BMW - AL760	2013	1GNWK8EG7DR276497	AKD 303	2500	
B193	Chevrolet - Suburban	2013		AKD 310	2500	
B194	Chevrolet - Suburban	2013	1GNWK8EG8DR304551		2500	
B195	Chevrolet - Suburban	2013	1GNWK8EGXDR328527	AKD 320		
B196	Toyota - Land Cruiser	2013	JTMHX09JXD5029945	AKD 321	3300	
B197	Chevrolet - Suburban	2013	1GNWK8EG9DR303165	AKD 324	2500	
B198	Chevrolet - Suburban	2013	1GNWK8EG1DR300941	AKD 325	2500	
B199	Chevrolet - Suburban	2013	1GNWK8EK1DR364347	AKD 326	2500	
B200	Toyota - Land Cruiser	2013	JTMHX09J7D4047017	AKD 327	3300	
B201	Toyota - Land Cruiser	2018	JTMHX01J3J4159577	AKD 349	2300	
B202	Toyota - Land Cruiser	2018	JTMHX01J3J5091713	AKD 350	2300	
B203	Toyota - Land Cruiser	2003	JTEHJ09J835084048	NLL 37	2390	
B204	GMC - Yukon	2017	1GKS18EC8HR504699	ZDD 1449	1450	
B205	Ford - Taurus	2017	1FAHP2E82HG101655	ZDD 1454	1696	
B206	GMC - Siera	2015	3GTU29EC8FFG407491	BVA 2548	2400	
B207	Toyota - Hi Ace	2014	JTFHX02P5E0085330	DUA 3049	1740	
B208	Toyota - Van	2006	JTGJX02P860005968	XXA 3994	1740	
B209	Ford - Expedition	2009	1FMFU155X9LA01625	ALA 4125	2300	
B210	Toyota - Land Cruiser	2003	JTEHJ09J535077445	AHA 4695	2350	
B211	Mercedes Benz - S600	2016	WDD2221761A293949	LRD 5706	2035	
B212	Chevrolet - Suburban	2009	1GNFK16389J119716	ZBB 5924	2500	
B213	GMC - Envoy	2009	1GKDT33S292110836	ALA 8939	3000	
B214	Toyota - Land Cruiser	2018	JTMHU01J7J4168274		3260	
B215	Chevrolet - Suburban	2018	1GNSK8EC2JR250073		2500	
B216	Land Cruiser	2002	JTEHJ09J025051527	AKD 39	2350	
B217	Chevrolet - Suburban	2007	3GNGK26K07G196693	AKD 52	2500	
B218	Audi	2008	WAUZZZ4F19N020853	AKD 59	1460	
B219	Mercedes Benz - E550	2011	WDDHF9AB0BA504380	AKD 83	1400	
B220	Chevrolet - Suburban	2009	1GNGK46K69R164667	AKD 94	2500	
B221	Chrysler - Jeep Cherokee	2012	1C4RJFCT6CC251072	AKD 146	2336	
B222	Toyota - Four Runner	2012	JTEBU5JR5C5104994	AKD 308	1600	
B223	Land Cruiser	2011	JTMHT09J9B5091202	AKD 40	2350	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual		
no.						Premium		
B227	GMC - Acadia	2011	1GKKV8ED2BJ237188	AKD 207	1620	104		
B228	Toyota - Land Cruiser	2011	JTMHT09J7B5090517	AKD 243	2390			
B229	Toyota - Land Cruiser	2011	JTMHT09J8B4044653	AKD 244	2390			
B230	Toyota - Land Cruiser	2011	JTMHT09J5B5096980	AKD 245	2390			
B231	Toyota - Land Cruiser	2011	JTMHT09J6B4043887	AKD 249	2390			
B232	Toyota - Land Cruiser	2015	JTMHX09J6F5060175	LVJ 3170	2350			
B233	Toyota - Land Cruiser	2015	JTMHX09J9F4089370	LVJ 3174	2350			
B234	BMW - X5	2017	WBAKR6104H0R31299	LRD 5705	2175			
B235	BMW - X5	2017	WBAKR6102H0R31298	LRD 5708	2175	<u> </u>		
B236	Chevrolet - Suburban	2011	1GNWKLEG7BR208782	ARD 6551	2500			
B237	Toyota - Land Cruiser	2011	JTMHV09J7B5024947	ARD 6558	2610			
B238	Ford - Lincoln	2012	5LMJJ2H57CEL04018	AKD 62	2627			
B239	Toyota - Land Cruiser	2011	JTMHT09J4A5081126	AKD 107	2300			
B240	Ford - Expedition	2014	1FMJU2A59EEF00016	AKD 185	2625			
B241	Chevrolet - Suburban	2007	3GNGK6KX7G140910	AKD 236				
B242	Toyota - Land Cruiser	2005	JTEHT05J552073786	DJA 3580	2350			
B243	Ford - Expedition	1999	1FMPU18L0XLA27551	ZJA 6477	2300			
B244	Toyota - Land Cruiser	2004	JTEHT05J642067672	ANS 8993	2290			
B245	GMC - Savana	2013	1GTW78CG9D1105682	AKD 43	3901			
B246	GMC - Suburban	2007	3GNGC26K87G298286	AKD 105	2500			
B247	Chevrolet - Tahoe	2017	1GNSC7EC4HR104839	AKD 163	1500	<u> </u>		
B248	Chevrolet - Tahoe	2014	IGNSC6F0XER123536	AKD 295	1500			
B249	Toyota - Land Cruiser	2008	JTMHY05J585001544	AKD 182	1500			
B250	Chevrolet - Suburban	2010	1GNZKLEG8AR143596	AKD 69	2500			
B251	GMC - Yukon	2016	1GKS2HKJ4GR391591	AKD 106	2637			
B252	Chevrolet - Tahoe	2018	1GNSK7KC3JR328908	AKD 121	2450			
B253	GMC - Savana	2013	1GJW78FG7D1123621	AKD 133	3901			
B254	GMC - Savana	2013	1GJW78FG7D1123666	AKD 134	3901			
B255	GMC - Yukon	2016	1GKS2HKJ6GR396503	AKD 139	2637			
B256	Chevrolet - Suburban	2010	1GNZKLEG7AR186021	AKD 203	2500			
B257	Chevrolet - Suburban	2009	1GNGK46K09R203589	AKD 204	2500			
B258	Chevrolet - Suburban	2010	1GNZKLEG3AR143005	AKD 208	2500			
	100			То	tal			
VAT								
Grand Total Annual Premium								

B.3.3.2 Optional Estimation Third Party Liability Insurance – Bodily Injury ("B" Contract Line

Items) for Individual Diplomats

Item no.	Model Type	Year	VIN No.	Quta ntity.	Annual Premium
B259	Various Personal Vehicles of Diplomats		Not Applicable	100	

Note: B.3.3.2 will not be part of contract. Individual diplomats will be responsible for their insurance coverage.

B.3.3.2 Third Party Liability Insurance - Property Damage ("P" Contract Line Items)

Item	Model Type	Year	Property Damage ("P" Co VIN No.	Plate No.	HP*	Annual
no.						Premium
P101	Cadillac	2009	1GEEH90949U550303	AKD 1	1805	
P102	Chrysler - Ram	2012	3C6TD5HT9CG182964	AKD 13	2856	
P103	Chevrolet - Van Express	2005	1GAGG25V351168834	AKD 20	2500	
P104	Chevrolet - Suburban	2009	1GNGK56K69R185962	AKD 26	2500	
P105	Chevrolet - Suburban	2007	3GNGK26K87G275920	AKD 27	2500	
P106	Ford - Taurus	2015	1FAHP2D87FG109488	AKD 36	1696	
P107	Chevrolet - Suburban	2008	3GNGC26KX8G231447	AKD 48	2500	
P108	Nissan - Twin Cab	2012	MNTDD23Y9C6003508	AKD 49	1675	
P109	Ford - Fusion	2018	3FA6P0H70JR112666	AKD 51	1500	
P110	Ford - Fusion	2018	3FA6P0H79JR112665	AKD 53	1500	
P111	Nissan - Twin Cab	2012	MNTDD23Y7C6003412	AKD 57	1675	
P112	Chevrolet - Suburban	2007	1GNZKLEGXAR142126	AKD 61	2500	
P113	Chevrolet - Malibu	2014	KL1GJ5DU6EB017135	AKD 63	1600	
P114	Chevrolet - Malibu	2014	KL1GJ5DU2EB049502	AKD 65	1600	
P115	Chrysler - Dodge	2007	1DVHU16287J623169	AKD 67	2904	
P116	Chevrolet - Malibu	2014	KL1GJ5DU0EB050776	AKD 68	1600	
P117	Chevrolet - Suburban	2006	3GNGK26G06G238645	AKD 74	2500	
P118	Chevrolet - Suburban	2017	1GNSKGECXHR150954	AKD 75	2500	
P119	Ford - Fusion	2018	3FA6P0H72JR112667	AKD 76	1500	
P120	Toyota - Land Cruiser	2011	JTMHY05J894002761	AKD 77	3300	
P121	GMC - Terrain	2017	2GKFLTEK2H6328296	AKD 82	1783	
P122	GMC - Suburban	2017	1GNSKGEC3HR152318	AKD 84	2200	
P123	Ford - Fusion	2018	3FA6P0H77JR112664	AKD 85	1500	
P124	GMC - Pickup	2006	1GTHK23U46F234719	AKD 88	2400	
P125	Chevrolet - Suburban	2009	1GNGC46K49R214026	AKD 89	2500	
P126	GMC - Van	2005	1GAGG25V851168991	AKD 90	2500	
P127	GMC - Van	2005	IGAGG52VX51168894	AKD 92	2000	
P128	Chevrolet - Suburban	2008	3GNGK26K58G223131	AKD 98	2500	
P129	Chevrolet - Malibu	2013	KL1GM5D52DB005188	AKD 100	1650	
P130	Chevrolet - Suburban	2008	3GNGC26KX8G230315	AKD 103	2500	
P131	GMC - Savana	2009	1GTGG25K691133367	AKD 104	3901	
P132	Ford - F650 Truck	2017	1FDNF6EC5HDB04798	AKD 109	4267	
P133	GMC - Savana	2009	1GJGG25K491130346	AKD 110	3901	
P134	Chrysler - Dodge	2007	3D7KR28D17G832444	AKD 113	3992	
P135	Chevrolet - Suburban	2013	1GNWKLEGXDR344343	AKD 114	2000	
P136	Chevrolet - Suburban	2017	1GNSKGEC1HR152625	AKD 116	2500	
P137	GMC - Savana	2013	1GJW78FG1D1104580	AKD 117	3901	
P138	Chrysler – RAM 2500	2012	3C6TD5HT5CG182962	AKD 118	2856	
P139	GMC - Savana	2013	1GTW78CG2D1105930	AKD 120	3901	
P140	Iveco – Van	2015	ZCFC50AY4FD532574	AKD 125	2280	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	Miodel Type	2 00				Premium
P141	GMC - Van	2005	1GAGG25V151167892	AKD 126	2000	
P142	Ford - Transit Van	2018	NM0LS7E73J1352553	AKD 127	1641	i.
P143	Isuzu - Half Truck	2015	JAMLP4453F7P28556	AKD 128	2845	
P144	GMC - Pickup	2008	1GTEC14C98E201689	AKD 129	2219	
P145	GMC - Savana	2009	1GJGG25K991133873	AKD 132	3901	
P146	GMC - Savana	2013	1GTW78CG2D1105930	AKD 135	3901	
P147	Mercedes Benz Sprinter	2016	WD3YE5A61GP194215	AKD 138	3550	
P148	GMC - Savana	2013	1GJW78FG1D1113070	AKD 140	3901	
P149	Chevrolet - Malibu	2013	KL1GM5D53DB005183	AKD 141	1650	
P150	Ford - F650 Truck	2017	1FDNF6EC7HDB04799	AKD 142	4267	
P151	Toyota - Land Cruiser	2009	JTMHT09J694031037	AKD 145	2300	
P152	Chevrolet - Van Express	2005	1GAHG39U751187706	AKD 147	2500	
-	Mercedes Benz					
P153	Freightliner - Sprinter	2017	WDYFF4CD5HP559369	AKD 148	3415	
P154	Chevrolet - Suburban	2008	3GNGC26K38G232228	AKD 151	2500	
P155	Chevrolet - Suburban	2008	3GNGC26K08G230453	AKD 152	2500	
P156	Ford - Expedition	2012	1FMJK1H55CEF55680	AKD 153	2653	
P157	GMC - Suburban	2009	1GNGK56K69R18133	AKD 156	2500	
P158	Chevrolet - Van Express	2016	1GCZGHFG1G1225876	AKD 157	2000	
P159	Toyota - Fortuner	2015	MHFZX69G4F7078808	AKD 159	1770	
P160	Chevrolet - Van Express	2005	1GAHG39U851187343	AKD 160	2500	
P161	Toyota - Coaster (Bus)	2013	JTGFK5187D4011567	AKD 162	2820	
P162	Chevrolet - Suburban	2009	1GNGC46K59R214133	AKD 164		
P163	Toyota - Coaster (Bus)	2013	JTGFK5184D4011560	AKD 165	2820	
P164	GMC Savana - Ambulance	2009	1GTGG29K591153541	AKD 169	3901	
P165	Chevrolet - Suburban	2009	1GNGC46KX9R213981	AKD 170	2500	
P166	Chevrolet - Suburban	2009	1GNGC46KX9R212121	AKD 171	2500	
P167	Chevrolet - Van Express	2008	1GAGG25K681193513	AKD 172	2500	
P168	Chevrolet - Van Express	2008	1GAGG25K581195477	AKD 173	2500	
P169	Chevrolet - Suburban	2018	1GNSK8EC7JR233480	AKD 174	2500	
P170	Ford - Expedition	2012	1FMJK1H59CEF55682	AKD 175	2653	
P171	Chevrolet - Silverado	2018	1GNGCEH3JZ207505	AKD 177	2260	
P172	Chevrolet - Van Express	2017	1GCWGAFG3H1136967	AKD 178	2500	
P173	Chevrolet - Suburban	2013	1GNWKLEG2DR151538	AKD 179	2500	
P174	Mitsubishi Fuzo	2012	JL6CUK6L9CK006801	AKD 183	3410	
P175	Cherolet - Suburban	2010	1GNZLEG3AR143196	AKD 184	2500	
P176	Ford - F250 Truck	2017	1FD7W2B6XHED98094	AKD 187	2895	
P177	Chevrolet - Suburban	2017	1GNSKGEC0HR154687	AKD 189	2500	
P178	Nissan - Urvan	2014	JN6BE6AS8E9001037	AKD 190	1710	
P179	Chevrolet - Malibu	2014	KL1GJ5DU4EB028473	AKD 192	1600	
P180	Nissan - Twin Cab	2012	MNTDD23Y9C6003444	AKD 193	1675	
P181	Chevrolet - Malibu	2014	KL1GJ5DU2EB029217	AKD 194	1600	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	•••					Premium
P182	Chevrolet - Malibu	2014	KL1GJ5DU5EB018244	AKD 196	1600	
P183	Chevrolet - Impala	2017	2G11X5SA7H9133397	AKD 197	1600	
P184	Chevrolet - Suburban	2010	1GNZKLEG2AR147370	AKD 199	2500	
P185	Chevrolet - Van Express	2009	1GAGG25K391157389	AKD 200	2500	
P186	Chevrolet - Suburban	2017	1GNSKGEC1HR151376	AKD 201	2500	
P187	Chevrolet - Suburban	2017	1GNSKGEC6HR152488	AKD 205		
P188	Chevrolet - Colorado Pick	2018	1GCHSBEA9J1151103	AKD 210	1790	
P189	Ford - Truck F700	2017	1FT7W2B65HEF03502	AKD 215	3629	
P190	Ford - Fusion	2018	3FA6P0H75JR112663	AKD 216	1500	
P191	Ford - Taurus	2012	1FAHP2DW0CG103963	AKD 217	1696	
P192	Ford - Taurus	2012	1FAHP2DW8CG103998	AKD 218	1696	
P193	Ford - Taurus	2012	1FAHP2DW4CG103965	AKD 219	1696	
P194	Ford - Focus	2011	WF0TD34P1BVY88917	AKD 220	1200	
P195	Ford - Focus	2011	WF0TD34P8BVY88977	AKD 221	1200	
P196	Ford - Focus	2011	WF0TD34P0BVY89010	AKD 222	1200	
P197	Ford - Focus	2011	WF0TD34P3BVY88885	AKD 223	1200	
P198	Ford - Focus	2011	WF0TD34P7BVY89036	AKD 224	1200	
P199	Ford - Focus	2011	WF0TD34P7BVY87965	AKD 225	1200	
P200	Ford - Focus	2011	WF0TD34P0BVY87953	AKD 226	1200	
P201	Ford - Focus	2011	WF0TD34P1BVY87315	AKD 227	1200	
P202	Ford - Ranger	2011	MNCBSFD70BW959291	AKD 228	1500	
P203	Ford - Taurus	2012	1FAHP2DW1CG104006	AKD 229	1696	
P204	Ford - Taurus	2012	1FAHP2DW1CG105396	AKD 230	1696	
P205	Ford - Taurus	2012	1FAHP2DWXCG105395	AKD 231	1696	
P206	Ford - Taurus	2012	1FAHP2DW7CG106973	AKD 232	1696	
P207	Ford - Taurus	2012	1FAHP2DW9CG106974	AKD 233	1696	
P208	Ford - Taurus	2012	1FAHP2DW0CG106975	AKD 234	1696	
P209	Ford - Taurus	2012	1FAHP2DW2CG106976	AKD 235	1696	
P210	Ford - Fusion	2018	3FA6P0H74JR112668	AKD 237	1500	
P211	Chevrolet - Van Express	2011	1GAZG1FG4B1115347	AKD 239	2500	
P212	Chevrolet - Van Express	2011	1GAZG1FG3B1114870	AKD 240	2500	
P213	Nissan - Twin Cab	2012	MNTDD23Y7C6003460	AKD 241	1675	
P214	Chevrolet - Suburban	2008	3GNGC26KX8G229391	AKD 242	2500	
P215	Ford - Econoline	2011	1FBNE3BS1BDA51384	AKD 246	2572	
P216	Toyota - Coaster	2012	JTGFK5189C4008992	AKD 247	2820	
P217	Toyota - School Bus	2012	JTGFK518XC4008984	AKD 248	2820	
P218	Ford - F250 Truck	2017	1FD7W2B64HEE11647	AKD 250	2895	
P219	Chevrolet - Suburban	2012	1GNWKLEG1CR171889	AKD 251	2500	
P220	Chevrolet - Impala	2017	2G11X5SA9H9133269	AKD 253	1600	
P221	Chevrolet - Suburban	2013	1GNWKLEGXDR151934	AKD 254	2500	
P222	Chevrolet - Impala	2017	2G11X5SA3H9131680	AKD 257	1600	
P223	Chevrolet - Suburban	2011	1GNWKLEG0BR198984	AKD 258	2500	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.						Premium
P224	GMC - Savana	2014	1GJW79FG7E1113243	AKD 259	3901	
P225	GMC - Savana	2014	1GJW79FG9E1112580	AKD 260	3901	
P226	GMC - Savana	2014	1GJW79FG4E1112406	AKD 261	3901	
P227	GMC - Savana	2014	1GJW79FG1E1112072	AKD 263	3901	
P228	GMC - Savana	2014	1GTW79CG0E1104136	AKD 264	3901	
P229	GMC - Savana	2014	1GJW79FG9E1113843	AKD 265	3901	
P230	Isuzu-Truck flatbed tow truck	2012	JAMLP4457C7P07155	AKD 267	2845	
P231	Mitsubishi Fuzo	2012	JL6CUK6L8CK006644	AKD 268	3410	
P232	Mitsubishi Fuzo	2012	JL6CUK6L6CK007114	AKD 269	3410	
P233	Chevrolet - Suburban	2013	1GNWKLEG1DR117963	AKD 270	2500	
P234	Chevrolet - Suburban	2013	1GNWKLEG4DR116693	AKD 271	2500	
P235	Chevrolet - Suburban	2013	1GNWKLEG9DR116575	AKD 273	2500	
P236	Chevrolet - Suburban	2013	1GNWKLEG0DR117856	AKD 274	2500	
P237	Chevrolet - Suburban	2013	1GNWKLEG9DR116530	AKD 275	2500	
P238	Chevrolet - Suburban	2013	1GNWKLEG2DR118197	AKD 276	2500	
P239	Chevrolet - Suburban	2013	1GNWKLEG9CR176208	AKD 278	2500	
P240	Chevrolet - Suburban	2013	1GNWKLEG2DR116417	AKD 279	2500	
P241	Ford - F250 Truck	2017	1FD7W2B68HED98093	AKD 280	2895	
P242	Chevrolet - Impala	2017	2G11X5SA1H9133377	AKD 281	1600	
P243	Ford - Expedition	2014	1FMJK1G55EEF04216	AKD 283	2760	
P244	Ford - Expedition	2014	1FMJK1G57EEF04217	AKD 284	2760	
P245	Chevrolet - Suburban	2013	1GNWKLEG8DR153617	AKD 285	2500	
P246	Chevrolet - Malibu	2014	KL1GJ5DU4EB022768	AKD 286	1600	
P247	Chevrolet - Malibu	2014	KL1GJ5DU1EB027992	AKD 287	1600	
P248	Toyota - Dyna Truck	2012	JHGUJL278CK001563	AKD 289	8500	
P249	Chevrolet - Colorado	2013	MMM148CE4DH619112	AKD 296	2449	
P250	Chevrolet - Colorado	2013	MMM148CE8DH657717	AKD 297	2449	
P251	Chevrolet - Colorado	2013	MMM148CE8DH673884	AKD 298	2449	
P252	Ford - Taurus	2015	1FAHP2D89FG109492	AKD 301	1696	
P253	Ford - Taurus	2015	1FAHP2D8XFG109517	AKD 302	1696	
P254	Ford - Taurus	2015	1FAHP2D87FG111323	AKD 304	1696	
P255	Ford - Fusion	2018	3FA6P0H7XJR143889	AKD 306	1500	
P256	Nissan - Navara	2015	MNTBD0ES3F6623800	AKD 307	1757	
P257	Ford - Explorer	2015	1FM5K8B84FGB34362	AKD 314	2000	
P258	Chevrolet - Suburban	2011	1GNWKLEG9BR158970	AKD 315	2500	
P259	Chevrolet - Suburban	2011	1GNWKLEG9BR156328	AKD 316	2500	
P260	Chevrolet - Suburban	2013	1GNWKLEG2DR151653	AKD 317	2500	
P261	Chevrolet - Suburban	2013	1GNWKLEG9DR151147	AKD 318	2500	
P262	Chevrolet - Suburban	2013	1GNWKLEG2DR151376	AKD 319	2500	
P263	Chevrolet - Suburban	2011	1GNWKLEG5BR201121	AKD 328	2500	
P264	Isuzu - Pickup Truck	2014	JAMLP4451E7P01886	AKD 329	2845	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual Premium
no.	Chevrolet - Van Express	2011	1GAZG1FG5B1114868	AKD 341	2500	1 Temmum
P265	Chevrolet - Van Express Chevrolet - Van Express	2011	1GAGZ1FG7B11153089	AKD 341	2500	
P266		2011	1GAGZ1FG8B1115142	AKD 342 AKD 345	2500	
P267	Chevrolet - Van Express	2017	1FTEW1E84HKE41090	AKD 345	2500	
P268	Ford - F150			AKG 23	1500	
P269	Ford - Van	2016	1FBZX2ZM9GKA60270			
P270	Ford - Van	2016	1FBZX2ZM0GKA60268	AKG 149	1500	
P271	Toyota - Hi Lux pick up	2011	MR0EX19GXB3088324	LKA 6085	2650	
P272	Hyundai - Elantra	2016	KMHD741F6GU037723	JVJ 6654	2000	
P273	International Truck	2011	1HTZZAAR35E360182	ALH 6866	5375	
P274	International Truck	2011	1HTZZAAR25E360206	ALH 6869	5375	
P275	Toyota - Land Cruiser	2005	JTEHT05J202082227		1500	
P276	Toyota - RAV 4	2011	JTDZE32VXBD017158	AKD 16	2100	
P277	Toyota - Land Cruiser	2010	JTMHU09J7A4029489	AKD 22	2350	
P278	Toyota - Land Cruiser	2011	JTMHV09JXB5028491	AKD 54	2300	
P279	Mitsubishi Fuzo	2016	MEC2071R9GP027657	AKD 81	7180	
P280	Toyota - Land Cruiser	2010	JTMHU09J4A4029546	AKD 86	2350	
P281	Toyota - Land Cruiser	2010	JTMHU09J4A4024282	AKD 130	2350	
P282	Toyota - Land Cruiser	2016	JTMHX01J0G4130417	AKD 150	2390	
P283	Toyota - Land Cruiser	2016	JTMHX01J6G4116313	AKD 154	2390	
P284	GMC - Savana	2010	1GJZGPDG6A1154641	AKD 186	3901	
P285	Chevrolet - Suburban	2012	1GNWK8EG0CR196182	AKD 195	2500	
P286	Toyota - Land Cruiser	2014	JTMHV09J9E4125613	AKD 213	1500	
P287	Chevrolet - Suburban	2018	1GNSK8EC6JR317368	AKD 238	2500	
P288	Chevrolet - Suburban	2018	1GNSK8EC7JR248027	AKD 266	2500	
P289	Chevrolet - Suburban	2012	1GNWK8EG9CR197010	AKD 291	2500	
P290	Chevrolet - Van Express	2012	1GCZGTCGXC1173701	AKD 293	2500	
P291	Mercedes Benz - S600	2012	WDD2211761A514245	AKD 294	2500	
P292	BMW - AL760	2013	WBAHP41000DW68083	AKD 305	2700	
P293	Chevrolet - Suburban	2013	1GNWK8EG7DR276497	AKD 310	2500	
P294	Chevrolet - Suburban	2013	1GNWK8EG8DR304551	AKD 312	2500	
P295	Chevrolet - Suburban	2013	1GNWK8EGXDR328527	AKD 320	2500	
P296	Toyota - Land Cruiser	2013	JTMHX09JXD5029945	AKD 321	3300	
P297	Chevrolet - Suburban	2013	1GNWK8EG9DR303165	AKD 324	2500	
P298	Chevrolet - Suburban	2013	1GNWK8EG1DR300941	AKD 325	2500	
P299	Chevrolet - Suburban	2013	1GNWK8EK1DR364347	AKD 326	2500	
P300	Toyota - Land Cruiser	2013	JTMHX09J7D4047017	AKD 327	3300	
P301	Toyota - Land Cruiser	2018	JTMHX01J3J4159577	AKD 349	2300	
P302	Toyota - Land Cruiser	2018	JTMHX01J3J5091713	AKD 350	2300	
P303	Toyota - Land Cruiser	2003	JTEHJ09J835084048	NLL 37	2390	
P304	GMC - Yukon	2017	1GKS18EC8HR504699	ZDD 1449	1450	
P305	Ford - Taurus	2017	1FAHP2E82HG101655	ZDD 1454	1696	
P306	GMC - Siera	2015	3GTU29EC8FFG407491	BVA 2548	2400	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	71					Premium
P307	Toyota - Hi Ace	2014	JTFHX02P5E0085330	DUA 3049	1740	
P308	Toyota - Van	2006	JTGJX02P860005968	XXA 3994	1740	
P309	Ford - Expedition	2009	1FMFU155X9LA01625	ALA 4125	2300	
P310	Toyota - Land Cruiser	2003	JTEHJ09J535077445	AHA 4695	2350	
P311	Mercedes Benz - S600	2016	WDD2221761A293949	LRD 5706	2035	
P312	Chevrolet - Suburban	2009	1GNFK16389J119716	ZBB 5924	2500	
P313	GMC - Envoy	2009	1GKDT33S292110836	ALA 8939	3000	
P314	Toyota - Land Cruiser	2018	JTMHU01J7J4168274		3260	
P315	Chevrolet - Suburban	2018	1GNSK8EC2JR250073		2500	
P316	Land Cruiser	2002	JTEHJ09J025051527	AKD 39	2350	
P317	Chevrolet - Suburban	2007	3GNGK26K07G196693	AKD 52	2500	
P318	Audi	2008	WAUZZZ4F19N020853	AKD 59	1460	
P319	Mercedes Benz - E550	2011	WDDHF9AB0BA504380	AKD 83	1400	
P320	Chevrolet - Suburban	2009	1GNGK46K69R164667	AKD 94	2500	
P321	Chrysler - Jeep Cherokee	2012	1C4RJFCT6CC251072	AKD 146	2336	
P322	Toyota - Four Runner	2012	JTEBU5JR5C5104994	AKD 308	1600	
P323	Land Cruiser	2011	JTMHT09J9B5091202	AKD 40	2350	
P324	GMC - Suburban	2005	3GNGK26GX5G184639	AKD 123	2500	
P325	GMC - Yukon	2009	1GKFK03289R159637	AKD 136	3091	
P326	Toyota - Land Cruiser	2012	JTMHX09J8C5003438	AKD 198	1500	
P327	GMC - Acadia	2011	1GKKV8ED2BJ237188	AKD 207	1620	
P328	Toyota - Land Cruiser	2011	JTMHT09J7B5090517	AKD 243	2390	
P329	Toyota - Land Cruiser	2011	JTMHT09J8B4044653	AKD 244	2390	
P330	Toyota - Land Cruiser	2011	JTMHT09J5B5096980	AKD 245	2390	
P331	Toyota - Land Cruiser	2011	JTMHT09J6B4043887	AKD 249	2390	
P332	Toyota - Land Cruiser	2015	JTMHX09J6F5060175	LVJ 3170	2350	
P333	Toyota - Land Cruiser	2015	JTMHX09J9F4089370	LVJ 3174	2350	
P334	BMW - X5	2017	WBAKR6104H0R31299	LRD 5705	2175	
P335	BMW - X5	2017	WBAKR6102H0R31298	LRD 5708	2175	
P336	Chevrolet - Suburban	2011	1GNWKLEG7BR208782	ARD 6551	2500	
P337	Toyota - Land Cruiser	2011	JTMHV09J7B5024947	ARD 6558	2610	
P338	Ford - Lincoln	2012	5LMJJ2H57CEL04018	AKD 62	2627	
P339	Toyota - Land Cruiser	2011	JTMHT09J4A5081126	AKD 107	2300	
P340	Ford - Expedition	2014	1FMJU2A59EEF00016	AKD 185	2625	
P341	Chevrolet - Suburban	2007	3GNGK6KX7G140910	AKD 236		
P342	Toyota - Land Cruiser	2005	JTEHT05J552073786	DJA 3580	2350	
P343	Ford - Expedition	1999	1FMPU18L0XLA27551	ZJA 6477	2300	
P344	Toyota - Land Cruiser	2004	JTEHT05J642067672	ANS 8993	2290	
P345	GMC - Savana	2013	1GTW78CG9D1105682	AKD 43	3901	
P346	GMC - Suburban	2007	3GNGC26K87G298286	AKD 105	2500	
P347	Chevrolet - Tahoe	2017	1GNSC7EC4HR104839	AKD 163	1500	
P348	Chevrolet – Tahoe	2014	IGNSC6F0XER123536	AKD 295	1500	

Item no.	Model Type	Year	VIN No.	Plate No.	HP*	Annual Premium
P352	Chevrolet - Tahoe	2018	1GNSK7KC3JR328908	AKD 121	2450	
P353	GMC - Savana	2013	1GJW78FG7D1123621	AKD 133	3901	
P354	GMC - Savana	2013	1GJW78FG7D1123666	AKD 134	3901	
P355	GMC - Yukon	2016	1GKS2HKJ6GR396503	AKD 139	2637	
P356	Chevrolet - Suburban	2010	1GNZKLEG7AR186021	AKD 203	2500	
P357	Chevrolet - Suburban	2009	1GNGK46K09R203589	AKD 204	2500	
P358	Chevrolet - Suburban	2010	1GNZKLEG3AR143005	AKD 208	2500	
	1				Total	
					VAT	
			Grand 7	Total Annual	Premium	

B.3.3.4 Optional Estimation Third Party Liability Insurance – Property Damage ("P" Contract Line Items) for Individual Diplomats

Item no.	Model Type	Year	VIN No.	Qutantity.	Annual Premium
B259	Various Personal Vehicles of Diplomats		Not Applicable	100	

Note: B.3.3.4 will not be part of contract. Individual diplomats will be responsible for their insurance coverage.

B.4 PARTIAL ANNUAL PREMIUMS

- B.4.1 <u>Semi-Annual Premiums</u>. Payments shall be made semi-annually, as further addressed in G.2.4. The semi-annual premium shall be computed by dividing the annual premiums by two.
 - B.4.2 Premiums for Vehicles Added or Removed During Period of Performance
 - B.4.2.1 Monthly Premiums. Premiums for vehicles added or deleted shall be computed on a monthly basis. Monthly premiums shall be computed by dividing the annual premiums by twelve.
 - B.4.2.2 <u>Vehicles and Type of Insurance Coverage Added</u>. Premiums for vehicles added to this contract or for which types of coverage are increased under this contract shall commence on the first day of the month in which the coverage is effective.
 - B.4.2.3 <u>Vehicles and Type of Insurance Coverage Removed</u>. Premiums for vehicles removed from coverage under this contract or for which types of coverage are deleted from this contract shall be paid through the last day of the month in which the vehicle or coverage is dropped.

B.5 ADMINISTRATIVE RETENTION AMOUNTS

B.5.1 If the Contractor requests a price adjustment under B.6 below, the Contractor must present cost experience data that includes the retention amount. For purposes of

SECTION C DESCRIPTION/SPECIFICATION/WORK STATEMENT

C.1. GENERAL

- C.1.1 The U.S. Embassy in Riyadh, Saudi Arabia requires Third Party Liability Vehicle (TPL) insurance coverage of all the U.S. Government official. The specific coverage under this contract is set forth in Section C and the Attachments in Section J.
- C.1.1.1 The U.S. Embassy in Riyadh, Saudi Arabia requests optional pricing for Third Party Liability Vehicle (TPL) insurance coverage for personal vehicles of diplomats. The personal vehicles of diplomats will not covered under the contract, but will be provided under separate requests by individuals. The optional pricing under C.1.1.1 is not mandatory under this contract and need not be provided.

C.1.2 <u>Definitions</u>

- FMC Financial Management Center or the paying office
- COR Contracting Officer's Representative.
- GSO General Services Officer in charge of the General Services Office at post. This officer is usually the Contracting Officer for this contract.

C.2. THIRD PARTY INSURANCE COVERAGE

The Contractor shall provide third party liability insurance coverage for all the vehicles listed in Section B. This insurance shall include:

a. Bodily injuries (to include Passengers riding in the Vehicle other than the driver)

Minimum Required Amount

b. Property damage

C.3. OTHER CONTRACTOR REQUIREMENTS

C.3.1 Managerial and Administrative Support

- C.3.1.1 The Contractor shall furnish all managerial and administrative support necessary to furnish the insurance under this contract.
- C.3.1.2 The Contractor shall provide a representative for the daily administration of this contract. This representative will meet with the Contracting Officer's Representative (COR) as needed.

NOTE TO OFFEROR - Fill in the fixed retention amounts for each period of performance and for each category of premium. This fixed amount must be expressed in the currency in which the premium amount is proposed. The fixed retention amount shall NOT be expressed in terms of a percentage of the premium.

B.5.3 Retention Amounts per separate premium paid for Third Party Liability Insurance

Period of Performance	Bodily Injury	Property Damage
Base Period		

B.6 ECONOMIC PRICE ADJUSTMENT

- B.6.1 Premiums may be adjusted upward or downward based on the experience rating of the Mission(s) covered by this contract. No adjustment will be allowed during 12 months of the contract. Before any such adjustment is made, the Contractor agrees to provide the Government a balance sheet showing receipts (premiums received), payments (claims paid), the retention amount paid to the Contractor, and the difference between amounts received and paid. The Government reserves the right to have an independent third party review the balance sheet and make recommendations regarding the appropriateness of the requested adjustment. Any adjustment shall be subject to mutual agreement of the parties and shall result in a written modification to the contract. Any failure to reach agreement under this clause shall be subject to the procedures in the Disputes clause.
- B.6.2 The rates may also be adjusted during the performance period of the contract as a result of laws enacted by the host Government, if such change in the laws has a direct impact on the cost to the Contractor to perform this contract at the contracted rate. In that event, the Contracting Officer may enter into negotiations with the Contractor to modify the contract to adjust the premium rate. The Contractor agrees to provide all documentation necessary to support any requested adjustment.

SECTION C DESCRIPTION/SPECIFICATION/WORK STATEMENT

C.1. GENERAL

- C.1.1 The U.S. Embassy in Riyadh, Saudi Arabia requires Third Party Liability Vehicle (TPL) insurance coverage of all the U.S. Government official. The specific coverage under this contract is set forth in Section C and the Attachments in Section J.
- C.1.1.1 The U.S. Embassy in Riyadh, Saudi Arabia requires Third Party Liability Vehicle (TPL) insurance coverage estimate cost of all personal vehicles of diplomats. The personal vehicles of diplomats will not covered under the contract.

C.1.2 Definitions

- FMC Financial Management Center or the paying office
- COR Contracting Officer's Representative.
- GSO General Services Officer in charge of the General Services Office at post. This officer is usually the Contracting Officer for this contract.

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C.3. OTHER CONTRACTOR REQUIREMENTS

C.3.1 Managerial and Administrative Support

- C.3.1.1 The Contractor shall furnish all managerial and administrative support necessary to furnish the insurance under this contract.
- C.3.1.2 The Contractor shall provide a representative for the daily administration of this contract. This representative will meet with the Contracting Officer's Representative (COR) as needed.

- C.3.2.1 If, and to the extent, authorized in advance by the United States Department of Justice and requested by the Contracting Officer, the Contractor shall provide legal services in case of any accidents that are brought into court involving vehicles covered by the Contractor's policy. This service shall include adjudication and management of every case through final resolution, even if the insurance policy has expired before the time of final resolution. There shall be no additional charge for this service.
- C.3.2.2 The Contractor shall inform the Contracting Officer immediately if third parties threaten legal action as a result of inability to settle any accident.
- C.3.2.3 The fact that the Embassy enjoys diplomatic immunity shall not in itself be a sufficient reason for refusing to settle any insurance case.
- C.3.2.4 The Contractor understands the publicity caused by undue delay may embarrass the United States Government. The Contractor must agree to take proper and discreet action to settle each accident on its merits.

C.4 REPORTS

- C.4.1 <u>Monthly</u>. The Contractor shall submit an individual status report for every vehicle involved in an accident, whether the case is pending or resolved. These reports shall comply with Exhibit B. Each report shall cover information for the previous month.
- C.4.2 <u>Semi-Annual</u>. The Contractor shall submit a report twice each year of all resolved cases explaining the circumstances and liability of the parties. This report shall cover the preceding six months.
- C.4.3. <u>List of Vehicles Covered</u>. The Contractor shall update a complete list of all vehicles covered under this contract.
- C.4.3.1 This list shall include, as a minimum, the following items:
- Serial number and brief description of vehicle
- Type(s) of coverage and annual premium for each type of coverage
- C.4.3.2 The Contractor shall provide this list within ten (10) days of contract award. The Contractor shall update this list within ten (10) days of each contract modification that revises the vehicles to be insured.

C.5 <u>CHANGES IN VEHICLES REQUIRING COVERAGE OR CHANGES IN TYPES OR AMOUNTS OF</u> COVERAGE REQUIRED

C.5.1 <u>Notification to Contractor</u>. The Contracting Officer will notify the Contractor by letter, each time there is a change in the vehicles covered under the contract or a change in the types of coverage for any vehicles.

This letter will request pricing from the Contractor. The Contractor shall have five (5) days to propose premiums.

The Contracting Officer will normally modify the contract bilaterally within ten (10) days of the notification, presuming the parties can reach agreement on the premiums. Only the Contracting Officer is authorized to add or remove vehicles from coverage or modify the type of insurance coverage for a vehicle, under this contract. The Contractor shall not add or remove vehicles or revise the type of coverage for any vehicles under this contract without written notification from the Contracting Officer.

- C.5.2 Contract Modification. The contract modification will include:
 - the vehicles added, removed and/or vehicles for which type of insurance coverage is changed
 - effective date of coverage
 - annual premiums and insurance coverage the Contractor shall provide.
- C.5.3 <u>Addition or Removal of Vehicles Covered</u>. The Contracting Officer may add or remove vehicles insured under this contract at any time, during any of the periods of performance, under this contract.

C.6 ELIGIBLE PARTICIPATING AGENCIES

The agencies eligible for the vehicles insurance services are:

- C.6.1 U.S. Embassy Riyadh, Saudi Arabia.
- C.6.2 DHS, LEGAT, BPM, DAO, FCS, YAU, USERA, TREASURY

SECTION D PACKAGING AND MARKING

RESERVED

SECTION E INSPECTION AND ACCEPTANCE

E.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/vffara.htm.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at http://www.statebuy.state.gov/ to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference (48 CFR CH. 1):

<u>CLAUSE</u> <u>TITLE AND DATE</u>

52.246-4 INSPECTION OF SERVICES – FIXED PRICE (AUG 1996)

E.2. <u>QUALITY ASSURANCE AND SURVEILLANCE PLAN (QASP)</u>. This plan is designed to provide an effective surveillance method to promote effective contractor performance. The QASP provides a method for the Contracting Officer's Representative (COR) to monitor contractor performance, advise the contractor of unsatisfactory performance, and notify the Contracting Officer of continued unsatisfactory performance. The Contractor, not the Government, is responsible for management and quality control to meet the terms of the contract. The role of the Government is to conduct quality assurance to ensure that contract standards are achieved.

Performance Objective	PWS Para	Performance Threshold
Services.	C.1 thru C.6	All required services are
Performs all vehicle insurance services set forth in the performance work statement (PWS)		performed and no more than one customer complaint is received per month.

- E.2.1 <u>SURVEILLANCE</u>. The COR will receive and document all complaints from Government personnel regarding the services provided. If appropriate, the COR will send the complaints to the Contractor for corrective action.
- E.2.2 <u>STANDARD</u>. The performance standard is that the Government receives no more than one (1) customer complaint per month. The COR shall notify the Contracting Officer of the complaints so that the Contracting Officer may take appropriate action to enforce the inspection clause (FAR 52.246-4, Inspection of Services-Fixed Price (August 1996) if any of the services exceed the standard.

E.2.3 PROCEDURES

- (a) If any Government personnel observe unacceptable services, either incomplete work or required services not being performed they should immediately contact the COR.
 - (b) The COR will complete appropriate documentation to record the complaint.
- (c) If the COR determines the complaint is invalid, the COR will advise the complainant. The COR will retain the annotated copy of the written complaint for his/her files.
- (d) If the COR determines the complaint is valid, the COR will inform the Contractor and give the Contractor additional time to correct the defect, if additional time is available. The COR shall determine how much time is reasonable.
- (e) The COR shall, as a minimum, orally notify the Contractor of any valid complaints.
- (f) If the Contractor disagrees with the complaint after investigation of the site and challenges the validity of the complaint, the Contractor will notify the COR. The COR will review the matter to determine the validity of the complaint.
- (g) The COR will consider complaints as resolved unless notified otherwise by the complainant.
- (h) Repeat customer complaints are not permitted for any services. If a repeat customer complaint is received for the same deficiency during the service period, the COR will contact the Contracting Officer for appropriate action under the Inspection clause.

SECTION F

DELIVERIES OR PERFORMANCE

F.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/vffara.htm.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at http://www.statebuy.state.gov/ to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clause(s) is/are incorporated by reference (48 CFR CH. 1):

<u>CLAUSE</u>	TITLE AND DATE
52.242-15	STOP WORK ORDER (AUG 1989)
52.242-17	GOVERNMENT DELAY OF WORK (APR 1984)

F.2 PERIOD OF PERFORMANCE

- F.2.1 The performance period of this contract is from the start date listed in the Notice to Proceed and continuing for twelve months.
- F.2.2 The Government may extend this contract under FAR 52.217-9, "Option to Extend the Term of the Contract" and 52.217-8, "Option to Extend Services".

F.3 DELIVERABLES

The Contractor shall delivery the following items under this contract:

Description	Quantity	Delivery Date	Deliver to:
C.5. List of Vehicles Covered	1	10 days after event described in C.5	Contracting Officer
C.6.1. Monthly Report	1	5 th of each month	COR
C.6.2. Semi-Annual Report	1	5 th of each month	COR

F.4 <u>DELIVERABLE ADDRESSES</u>

F.4.1 <u>Reports to Contracting Officer</u>. The Contractor shall deliver reports to the Contracting Officer at the following address:

<u>U.S. Embassy Riyadh Saudi Arabia.</u>
P.O.Box 94309
Riyadh – 11693 – Saudi Arabia

F.4.2 <u>Reports to Contracting Officer's Representative (COR)</u>. The Contractor shall deliver reports to the Contracting Officer's Representative at the following address:

<u>U.S. Embassy Riyadh Saudi Arabia.</u> <u>P.O.Box 94309</u> Riyadh – 11693 – Saudi Arabia

F.5 NOTICE TO PROCEED. At the time of contract award, the Government will also issue a Notice to Proceed. This Notice to Proceed will establish a start date for providing the insurance services required under this contract. The Government will give the Contractor a minimum of ten (10) days to start providing services, unless both parties agree to an earlier start date.

SECTION G CONTRACT ADMINISTRATION DATA

G.1 DOSAR 652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (AUG 1999)

- (a) The Contracting Officer may designate in writing one or more Government employees, by name or position title, to take action for the Contracting Officer under this contract. Each designee shall be identified as a Contracting Officer's Representative (COR). Such designation(s) shall specify the scope and limitations of the authority so delegated; provided, that the designee shall not change the terms or conditions of the contract, unless the COR is a warranted Contracting Officer and this authority is delegated in the designation.
- (b) The COR for this contract is Jeter Dizon, Custom & Shipping Assistant.

G.2 SUBMISSION OF INVOICES

G.2.1 The Contractor shall submit invoices in an original one (1) copy to the Contracting' Officer's Representative (COR) at the following address:

Designated Billing Office (DBO) Embassy of the United States of America P.O.Box 94309 Riyadh – 11693 Kingdom of Saudi Arabia Tel: +966-11-488-3800 Ext. 4366

Tel: +966-11-488-3800 Ext. 436 E-mail: RiyadhDBO@state.gov

- G.2.2 A proper invoice shall comply with the requirements of Section I.1, FAR 52.232-25, "Prompt Payment".
- G.2.3 Payment. The Government will make all payments in Saudi Riyals.

G.2.3.1 VALUE ADDED TAX

<u>VALUE ADDED TAX (VAT)</u>. The Contractor shall include VAT as a separate charge on the Invoice and as a separate line item in Section B.

G.2.4 <u>Timing of Payments</u>. Payments under this contract will be made semi-annually in advance after the date of receipt of a proper invoice in the designated payment office.

G.3 CREDITS AND REFUNDS

In the event that premiums have previously been paid for a vehicle subsequently removed from coverage or for a vehicles on which the cost of coverage has been subsequently reduced, all or any part of any resulting overpayment shall, in the sole discretion of the Contracting Officer, be:

- Applied as a credit against additional payments owed to the Contractor under the applicable contract, or;
- Refunded by the Contractor to the U.S. Government by certified bank check made payable to the U.S. Treasury. The bank check shall be remitted to:

<u>Designated Billing Office (DBO)</u>
<u>Embassy of the United States of America</u>
<u>P.O.Box 94309</u>
Riyadh – 11693 Kingdom of Saudi Arabia

Tel: +966-11-488-3800 Ext. 4366 E-mail: RiyadhDBO@state.gov

SECTION H

SPECIAL CONTRACT REQUIREMENTS

H.1. INSURANCE POLICY

- H.1.1 The Contractor's insurance policy is incorporated into this contract as Exhibit C of Section J.
- H.1.2 The Contractor shall include an English translation of the original insurance policy without cost to the Government.

H.2 PERMITS

Without cost to the Government, the Contractor shall obtain all permits, licenses, and appointments required for the prosecution of work under this contract. The Contractor shall obtain these permits, licenses, and appointments in compliance with applicable host country laws. Application, justification, fees, and certifications for any licenses required by the host government are entirely the responsibility of the Contractor.

H.3 STANDARDS OF CONDUCT

- (a) General. The Contractor shall maintain satisfactory standards of employee competency, conduct, cleanliness, appearance and integrity and shall be responsible for taking such disciplinary action with respect to employees as required. Each Contractor employee is expected to adhere to standards of conduct that reflect credit on themselves, their employer, and the United States Government. The Government reserves the right to direct the Contractor to remove an employee from the worksite for failure to comply with the standards of conduct. The Contractor shall immediately replace such an employee to maintain continuity of services at no additional cost to the Government.
- (b) Disorderly conduct, use of abusive or offensive language, quarreling, intimidation by words, actions, or fighting shall not be condoned. Also included is participation in disruptive activities that interfere with normal and efficient Government operations.
- (c) <u>Intoxicants and Narcotics</u>. The Contractor shall not allow its employees while on duty to possess, sell, consume, or be under the influence of intoxicants, drugs or substances that produce similar effects.
- (d) <u>Criminal Actions</u>. Contractor employees may be subject to criminal actions as allowed by law in certain circumstances. These include but are not limited to the following actions: falsification or unlawful concealment, removal, mutilation, or destruction of any official documents or records or concealment of material facts by willful omission from official documents or records; unauthorized use of Government property, theft, vandalism, or immoral conduct; unethical or improper use of official authority or credentials; security violations; and organizing or participating in gambling in any form.

H.4 <u>SECURITY</u>

- H.4.1 <u>General</u>. The Government reserves the right to deny access to U.S.-owned and U.S.-operated facilities to any individual. The Government will run background checks on all proposed Contractor employees who will require entry onto Government premises. The Contractor shall provide the names, biographic data and police clearance on all Contractor personnel who shall be used on this contract.
- H.4.2 <u>Time Requirements</u>. Within five days after contract award, the Contractor shall submit the following information for clearance for the Contractor's representative and alternate.
- H.4.3 <u>Required Information</u>. The Contractor shall complete and application form for each employee. This application will be provided by the COR.

SECTION I CONTRACT CLAUSES

I.1. FEDERAL ACQUISITION REGULATION (FAR) (48 CFR CHAPTER 1) CLAUSES

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/vffara.htm.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at https://www.ecfr.gov/cgi-bin/text-idx?SID=2e978208d0d2aa44fb9502725ecac4e5&mc=true&tpl=/ecfrbrowse/Title48/48chapter6.tpl see the links to the FAR. You may also use an internet "search engine" (for example, Google, Yahoo, Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference (48 CFR CH. 1):

<u>CLAUSE</u>	TITLE AND DATE
52.202-1	DEFINITIONS (NOV 2013)
52.203-3	GRATUITIES (APR 1984)
52.203-5	COVENANT AGAINST CONTINGENT FEES (MAY 2014)
52.203-6 GOVE	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE ERNMENT (SEP 2006)
52.203-7	ANTI-KICKBACK PROCEDURES (MAY 2014)
52.203-8 ILLEC	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR GAL OR IMPROPER ACTIVITY (MAY 2014)
52.203-10 ACTI	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER VITY (MAY 2014)
52.203-12 TRAN	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL ISACTIONS (OCT 2010)
52.203-17	CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (APR 2014)
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017)

52.204-4	PRINTED OR COPIED DOUBLE-SIDED ON POST CONSUMER FIBER CONTENT PAPER (MAY 2011)
52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS (OCT 2015)
[Note to Cor	ntracting Officer: Include if over \$25,000]
52.204-19	INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)
52.204-23	PROHIBITION ON CONTRACTING FOR HARDWARE, SOFTWARE, AND SERVICES DEVELOPED OR PROVIDED BY KASPERSKY LAB AND OTHER COVERED ENTITIES (JUL 2018)
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (OCT 2015)
52.204-18	COMMERCIA LAND GOVERNMENT ENTITY CODE MAINTENANCE (JUL 2016)
52.215-2	AUDIT AND RECORDS - NEGOTIATION(OCT 2010)
52.215-8	ORDER OF PRECEDENCEUNIFORM CONTRACT FORMAT (OCT 1997)
52.215-11	PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST OR PRICING DATA – MODIFICATIONS (AUG 2011)
52.215-13	SUBCONTRACTOR CERTIFIED COST OR PRICING DATA – MODIFICATIONS (OCT 2010)
52.215-14	INTEGRITY OF UNIT PRICES (OCT 2010)
52.215-21	REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA MODIFICATIONS (OCT 2010)
52.222-19	CHILD LABOR - COOPERATION WITH AUTHORITIES AND REMEDIES (JAN 2018)
52.222-50	COMBATING TRAFFICKING IN PERSONS (APR 2015)
52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING (AUG 2011)
52.225-5	TRADE AGREEMENTS (FEB 2016)
52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (JUNE 2008)
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)
52.228-3	WORKERS' COMPENSATION INSURANCE (Defense Base Act) (JUL 2014)
52.228-5	INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

52.229-6	TAXES - FOREIGN FIXED-PRICE CONTRACTS (FEB 2013)
52.232-1	PAYMENTS (APR 1984)
52.232-8	DISCOUNTS FOR PROMPT PAYMENT (FEB 2002)
52.232-11	EXTRAS (APR 1984)
52.232-17	INTEREST (MAY 2014)
53.232-18	AVAILABILITY OF FUNDS (APR 1984)
52.232-24	PROHIBITION OF ASSIGNMENT OF CLAIMS (MAY 2014)
52.232-25	PROMPT PAYMENT (JAN 2017)
52.232-32	PERFORMANCE-BASED PAYMENTS (APR 2012)
52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER – SYSTEM FOR AWARD MANAGEMENT (JUL 2013)
52.233-1	DISPUTES (MAY 2014), Alternate I (DEC 1991)
52.233-3	PROTEST AFTER AWARD (AUG 1996)
52.233-4	APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (OCT 2004)
52.237-2	PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)
52.237-3	CONTINUITY OF SERVICES (JAN 1991)
52.242-13	BANKRUPTCY (JUL 1995)
52.243-1	CHANGES - FIXED-PRICE (AUG 1987), Alternate II (APR 1984)
52.244-06	SUBCONTRACTS FOR COMMERCIAL ITEMS (AUG 2018)
52.245-9	USE AND CHARGES (APR 2012)
52.246-25	LIMITATION OF LIABILITY – SERVICES (FEB 1997)
52.249-4	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM) (APR 1984)

- 52.249-8 DEFAULT (FIXED-PRICE SUPPLY AND SERVICE) (APR 1984)
- 52.253-1 COMPUTER GENERATED FORMS (JAN 1991)

The following are Federal Acquisition Regulation clause(s) is/are incorporated in full text:

I.2 <u>52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)</u>

The Government may require continued performance of any services within the limits and at the rates specified in the contract. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the performance period of the contract.

- I.3 <u>52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT</u> (MAR 2000)
- (a) The Government may extend the term of this contract by written notice to the Contractor within the performance period of the contract or within 30 days after funds for the option year become available, whichever is later.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed (months 12_).
- I.4 RESERVED

I.5 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond September 30 of the current calendar year. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond September 30 of the current calendar year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

- 1.6 <u>DEPARTMENT OF STATE ACQUISITION REGULATION (DOSAR) CLAUSES INCORPORATED</u> IN FULL TEXT
- I.6.1 652.204 Reserved

(End of clause)

I.6.2 652.225-71 SECTION 8(A) OF THE EXPORT ADMINISTRATION ACT OF 1979, as amended (AUG 1999)

(a) Section 8(a) of the U.S. Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)), prohibits compliance by U.S. persons with any boycott fostered by a foreign country against a country which is friendly to

the United States and which is not itself the object of any form of boycott pursuant to United States law or regulation. The Boycott of Israel by Arab League countries is such a boycott, and therefore, the following actions, if taken with intent to comply with, further, or support the Arab League Boycott of Israel, are prohibited activities under the Export Administration Act:

- (1) Refusing, or requiring any U.S. person to refuse to do business with or in Israel, with any Israeli business concern, or with any national or resident of Israel, or with any other person, pursuant to an agreement of, or a request from or on behalf of a boycotting country;
- (2) Refusing, or requiring any U.S. person to refuse to employ or otherwise discriminating against any person on the basis of race, religion, sex, or national origin of that person or of any owner, officer, director, or employee of such person;
- (3) Furnishing information with respect to the race, religion, or national origin of any U.S. person or of any owner, officer, director, or employee of such U.S. person;
- (4) Furnishing information about whether any person has, has had, or proposes to have any business relationship (including a relationship by way of sale, purchase, legal or commercial representation, shipping or other transport, insurance, investment, or supply) with or in the State of Israel, with any business concern organized under the laws of the State of Israel, with any Israeli national or resident, or with any person which is known or believed to be restricted from having any business relationship with or in Israel;
- (5) Furnishing information about whether any person is a member of, has made contributions to, or is otherwise associated with or involved in the activities of any charitable or fraternal organization which supports the State of Israel; and,
- (6) Paying, honoring, confirming, or otherwise implementing a letter of credit which contains any condition or requirement against doing business with the State of Israel.
- (b) Under Section 8(a), the following types of activities are not forbidden `compliance with the boycott," and are therefore exempted from Section 8(a)'s prohibitions listed in paragraphs (a)(1)-(6) above:
- (1) Complying or agreeing to comply with requirements:
- (i) Prohibiting the import of goods or services from Israel or goods produced or services provided by any business concern organized under the laws of Israel or by nationals or residents of Israel; or,
- (ii) Prohibiting the shipment of goods to Israel on a carrier of Israel, or by a route other than that prescribed by the boycotting country or the recipient of the shipment;
- (2) Complying or agreeing to comply with import and shipping document requirements with respect to the country of origin, the name of the carrier and route of shipment, the name of the supplier of the shipment or the

name of the provider of other services, except that no information knowingly furnished or conveyed in response to such requirements may be stated in negative, blacklisting, or similar exclusionary terms, other than with respect to carriers or route of shipments as may be permitted by such regulations in order to comply with precautionary requirements protecting against war risks and confiscation;

(3) Complying or agreeing to comply in the normal course of business with the unilateral and specific selection by a boycotting country, or national or resident thereof, of carriers, insurance, suppliers of services to be performed within the boycotting country or specific goods which, in the normal course of business, are identifiable by source when imported into the boycotting country;

- (4) Complying or agreeing to comply with the export requirements of the boycotting country relating to shipments or transshipments of exports to Israel, to any business concern of or organized under the laws of Israel, or to any national or resident of Israel;
- (5) Compliance by an individual or agreement by an individual to comply with the immigration or passport requirements of any country with respect to such individual or any member of such individual's family or with requests for information regarding requirements of employment of such individual within the boycotting country; and,
- (6) Compliance by a U.S. person resident in a foreign country or agreement by such person to comply with the laws of that country with respect to his or her activities exclusively therein, and such regulations may contain exceptions for such resident complying with the laws or regulations of that foreign country governing imports into such country of trademarked, trade named, or similarly specifically identifiable products, or components of products for his or her own use, including the performance of contractual services within that country, as may be defined by such regulations.

I.6.3 CONTRACTOR IDENTIFICATION (JULY 2008)

Contract performance may require contractor personnel to attend meetings with government personnel and the public, work within government offices, and/or utilize government email.

Contractor personnel must take the following actions to identify themselves as non-federal employees:

- 1) Use an email signature block that shows name, the office being supported and company affiliation (e.g. "John Smith, Office of Human Resources, ACME Corporation Support Contractor");
- 2) Clearly identify themselves and their contractor affiliation in meetings;
- 3) Identify their contractor affiliation in Departmental e-mail and phone listings whenever contractor personnel are included in those listings; and
- 3) Contractor personnel may not utilize Department of State logos or indicia on business cards.

I.6.4 DOSAR 652.229-71 PERSONAL PROPERTY DISPOSITION AT POSTS ABROAD (AUG 1999)

Regulations at 22 CFR Part 136 require that U.S. Government employees and their families do not profit personally from sales or other transactions with persons who are not themselves entitled to exemption from

import restrictions, duties, or taxes. Should the Contractor experience importation or tax privileges in a foreign country because of its contractual relationship to the United States Government, the Contractor shall observe the requirements of 22 CFR Part 136 and all policies, rules, and procedures issued by the chief of mission in that foreign country.

I.6.5 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)

(a) The Contractor warrants the following:

- (1) That is has obtained authorization to operate and do business in the country or countries in which this contract will be performed;
- (2) That is has obtained all necessary licenses and permits required to perform this contract; and,
- (3) That it shall comply fully with all laws, decrees, labor standards, and regulations of said country or countries during the performance of this contract.
- (b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a) of this clause.

I.6.6 652.243-70 NOTICES (AUG 1999)

Any notice or request relating to this contract given by either party to the other shall be in writing. Said notice or request shall be mailed or delivered by hand to the other party at the address provided in the schedule of the contract. All modifications to the contract must be made in writing by the contracting officer.

I.6.7 652.229-70 - Reserved

SECTION J

LIST OF ATTACHMENTS

Exhibit A - CONTRACTOR'S MONTHLY AND BI-ANNUAL STATUS REPORTS

Exhibit B - CONTRACTOR'S INSURANCE POLICY FOR THIRD-PARTY
LIABILITY COVERAGE- BODILY INJURY AND THIRD-PARTY LIABILITY – PROPERTY
DAMAGE

Exhibit C - LIST OF VEHICLES

Exhibit D - PREVENTING TRAFFING IN PERSON

EXHIBIT A

CONTRACTOR'S MONTHLY AND SEMI-ANNUAL STATUS REPORTS

These reports shall, as a minimum, contain the following information:

- Date and place of accident
- Embassy driver involved
- Identification and license plate of Embassy vehicle
- Type of coverage
- Which party is liable for the accident and why
- Name and address of adverse party
- Name and address of adverse insurance company
- Current status of settlement, if pending explain why
- If a case is settled, give date of settlement, name of party who was reimbursed
- Date of reimbursement
- In case settlement payment is made directly to a garage, date of payment

EXHIBIT B

CONTRACTOR'S INSURANCE POLICY(IES)

FOR THIRD-PARTY LIABILITY COVERAGE – BODILY INJURY

AND

THIRD-PARTY LIABILITY COVERAGE – PROPERTY DAMAGE

To be added at time of contract award.

EXHIBIT C LIST OF VEHICLES

No.	Model Type	Year	VIN No.	Plate No.	HP*	Annual
					1000	Premium
1	Cadillac	2009	1GEEH90949U550303	AKD 1	1805	
2	Chrysler - Ram	2012	3C6TD5HT9CG182964	AKD 13	2856	
3	Chevrolet - Van Express	2005	1GAGG25V351168834	AKD 20	2500	
4	Chevrolet - Suburban	2009	1GNGK56K69R185962	AKD 26	2500	
5_	Chevrolet - Suburban	2007	3GNGK26K87G275920	AKD 27	2500	
6	Ford - Taurus	2015	1FAHP2D87FG109488	AKD 36	1696	
7	Chevrolet - Suburban	2008	3GNGC26KX8G231447	AKD 48	2500	
8	Nissan - Twin Cab	2012	MNTDD23Y9C6003508	AKD 49	1675	
9	Ford - Fusion	2018	3FA6P0H70JR112666	AKD 51	1500	
10	Ford - Fusion	2018	3FA6P0H79JR112665	AKD 53	1500	
11	Nissan - Twin Cab	2012	MNTDD23Y7C6003412	AKD 57	1675	
12	Chevrolet - Suburban	2007	1GNZKLEGXAR142126	AKD 61	2500	
13	Chevrolet - Malibu	2014	KL1GJ5DU6EB017135	AKD 63	1600	
14	Chevrolet - Malibu	2014	KL1GJ5DU2EB049502	AKD 65	1600	
15	Chrysler - Dodge	2007	1DVHU16287J623169	AKD 67	2904	
16	Chevrolet - Malibu	2014	KL1GJ5DU0EB050776	AKD 68	1600	
17	Chevrolet - Suburban	2006	3GNGK26G06G238645	AKD 74	2500	
18	Chevrolet - Suburban	2017	1GNSKGECXHR150954	AKD 75	2500	
19	Ford - Fusion	2018	3FA6P0H72JR112667	AKD 76	1500	
20	Toyota - Land Cruiser	2011	JTMHY05J894002761	AKD 77	3300	
21	GMC - Terrain	2017	2GKFLTEK2H6328296	AKD 82	1783	
22	GMC - Suburban	2017	1GNSKGEC3HR152318	AKD 84	2200	
23	Ford - Fusion	2018	3FA6P0H77JR112664	AKD 85	1500	
24	GMC - Pickup	2006	1GTHK23U46F234719	AKD 88	2400	
25	Chevrolet - Suburban	2009	1GNGC46K49R214026	AKD 89	2500	
26	GMC - Van	2005	1GAGG25V851168991	AKD 90	2500	
27	GMC - Van	2005	IGAGG52VX51168894	AKD 92	2000	
28	Chevrolet - Suburban	2008	3GNGK26K58G223131	AKD 98	2500	
29	Chevrolet - Malibu	2013	KL1GM5D52DB005188	AKD 100	1650	
30	Chevrolet - Suburban	2008	3GNGC26KX8G230315	AKD 103	2500	
31	GMC - Savana	2009	1GTGG25K691133367	AKD 104	3901	
32	Ford - F650 Truck	2017	1FDNF6EC5HDB04798	AKD 109	4267	
33	GMC - Savana	2009	1GJGG25K491130346	AKD 110	3901	
34	Chrysler - Dodge	2007	3D7KR28D17G832444	AKD 113	3992	
35	Chevrolet - Suburban	2013	1GNWKLEGXDR344343	AKD 114	2000	
36	Chevrolet - Suburban	2017	1GNSKGEC1HR152625	AKD 116	2500	
37	GMC - Savana	2013	1GJW78FG1D1104580	AKD 117	3901	
38	Chrysler – RAM 2500	2012	3C6TD5HT5CG182962	AKD 118	2856	
39	GMC - Savana	2013	1GTW78CG2D1105930	AKD 120	3901	
40	Iveco - Van	2015	ZCFC50AY4FD532574	AKD 125	2280	
40	I IVECO - Vali		201 000/1141 0002074	7110 120	2200	l

Third Party Liability Insurance for the government Vehicles to the US Embassy in Riyadh Saudi Arabia

	Model Type	Year	VIN No.	Plate No.	HP*	Annual
Item	Model Type	1 Cai	VIIVINO.	Tiate 140.	***	Premium
no.	GMC - Van	2005	1GAGG25V151167892	AKD 126	2000	1 Tellituili
41		2018	NM0LS7E73J1352553	AKD 127	1641	
42	Ford - Transit Van		JAMLP4453F7P28556	AKD 127	2845	
43	Isuzu - Half Truck	2015		AKD 128 AKD 129	2219	
44	GMC - Pickup	2008	1GTEC14C98E201689			
45	GMC - Savana	2009	1GJGG25K991133873	AKD 132	3901	
46	GMC - Savana	2013	1GTW78CG2D1105930	AKD 135	3901	
47	Mercedes Benz Sprinter van	2016	WD3YE5A61GP194215	AKD 138	3550	
48	GMC - Savana	2013	1GJW78FG1D1113070	AKD 140	3901	
49	Chevrolet - Malibu	2013	KL1GM5D53DB005183	AKD 141	1650	
50	Ford - F650 Truck	2017	1FDNF6EC7HDB04799	AKD 142	4267	
51	Toyota - Land Cruiser	2009	JTMHT09J694031037	AKD 145	2300	
52	Chevrolet - Van Express	2005	1GAHG39U751187706	AKD 147	2500	
53	Mercedes Benz Freightliner - Sprinter	2017	WDYFF4CD5HP559369	AKD 148	3415	
54	Chevrolet - Suburban	2008	3GNGC26K38G232228	AKD 151	2500	
55	Chevrolet - Suburban	2008	3GNGC26K08G230453	AKD 152	2500	
56	Ford - Expedition	2012	1FMJK1H55CEF55680	AKD 153	2653	
57	GMC - Suburban	2009	1GNGK56K69R18133	AKD 156	2500	
58	Chevrolet - Van Express	2016	1GCZGHFG1G1225876	AKD 157	2000	
59	Toyota - Fortuner	2015	MHFZX69G4F7078808	AKD 159	1770	
60	Chevrolet - Van Express	2005	1GAHG39U851187343	AKD 160	2500	
61	Toyota - Coaster (Bus)	2013	JTGFK5187D4011567	AKD 162	2820	
62	Chevrolet - Suburban	2009	1GNGC46K59R214133	AKD 164		
63	Toyota - Coaster (Bus)	2013	JTGFK5184D4011560	AKD 165	2820	
64	GMC Savana - Ambulance	2009	1GTGG29K591153541	AKD 169	3901	
65	Chevrolet - Suburban	2009	1GNGC46KX9R213981	AKD 170	2500	
66	Chevrolet - Suburban	2009	1GNGC46KX9R212121	AKD 171	2500	
67	Chevrolet - Van Express	2008	1GAGG25K681193513	AKD 172	2500	
68	Chevrolet - Van Express	2008	1GAGG25K581195477	AKD 173	2500	
69	Chevrolet - Suburban	2018	1GNSK8EC7JR233480	AKD 174	2500	
70	Ford - Expedition	2012	1FMJK1H59CEF55682	AKD 175	2653	
71	Chevrolet - Silverado	2018	1GNGCEH3JZ207505	AKD 177	2260	
—	Chevrolet - Silverado Chevrolet - Van Express	2017	1GCWGAFG3H1136967	AKD 178	2500	
72	Chevrolet - Suburban	2017	1GNWKLEG2DR151538	AKD 179	2500	
73	Mitsubishi Fuzo	2013	JL6CUK6L9CK006801	AKD 173	3410	
74	Chevrolet - Suburban	2012	1GNZLEG3AR143196	AKD 184	2500	
75	Ford - F250 Truck	2017	1FD7W2B6XHED98094	AKD 187	2895	
76	Chevrolet - Suburban	2017	1GNSKGEC0HR154687	AKD 187	2500	
77		2017	JN6BE6AS8E9001037	AKD 190	1710	
78	Nissan - Urvan		KL1GJ5DU4EB028473	AKD 190	1600	
79	Chevrolet - Malibu	2014	MNTDD23Y9C6003444	AKD 192 AKD 193	1675	
80	Nissan - Twin Cab	2012	KL1GJ5DU2EB029217	AKD 193 AKD 194	1600	
81	Chevrolet - Malibu	2014		AKD 194 AKD 196	1600	
82	Chevrolet - Malibu	2014	KL1GJ5DU5EB018244		1600	
83	Chevrolet - Impala	2017	2G11X5SA7H9133397	AKD 197	 	
84	Chevrolet - Suburban	2010	1GNZKLEG2AR147370	AKD 199	2500	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.						Premium
85	Chevrolet - Van Express	2009	1GAGG25K391157389	AKD 200	2500	
86	Chevrolet - Suburban	2017	1GNSKGEC1HR151376	AKD 201	2500	
87	Chevrolet - Suburban	2017	1GNSKGEC6HR152488	AKD 205		
88	Chevrolet - Colorado Pick up	2018	1GCHSBEA9J1151103	AKD 210	1790	
89	Ford - Truck F700	2017	1FT7W2B65HEF03502	AKD 215	3629	
90	Ford - Fusion	2018	3FA6P0H75JR112663	AKD 216	1500	
91	Ford - Taurus	2012	1FAHP2DW0CG103963	AKD 217	1696	
92	Ford - Taurus	2012	1FAHP2DW8CG103998	AKD 218	1696	
93	Ford - Taurus	2012	1FAHP2DW4CG103965	AKD 219	1696	
94	Ford - Focus	2011	WF0TD34P1BVY88917	AKD 220	1200	
95	Ford - Focus	2011	WF0TD34P8BVY88977	AKD 221	1200	
96	Ford - Focus	2011	WF0TD34P0BVY89010	AKD 222	1200	
97	Ford - Focus	2011	WF0TD34P3BVY88885	AKD 223	1200	
98	Ford - Focus	2011	WF0TD34P7BVY89036	AKD 224	1200	
99	Ford - Focus	2011	WF0TD34P7BVY87965	AKD 225	1200	
100	Ford - Focus	2011	WF0TD34P0BVY87953	AKD 226	1200	
101	Ford - Focus	2011	WF0TD34P1BVY87315	AKD 227	1200	
102	Ford - Ranger	2011	MNCBSFD70BW959291	AKD 228	1500	
103	Ford - Taurus	2012	1FAHP2DW1CG104006	AKD 229	1696	
104	Ford - Taurus	2012	1FAHP2DW1CG105396	AKD 230	1696	
105	Ford - Taurus	2012	1FAHP2DWXCG105395	AKD 231	1696	
106	Ford - Taurus	2012	1FAHP2DW7CG106973	AKD 232	1696	
107	Ford - Taurus	2012	1FAHP2DW9CG106974	AKD 233	1696	
108	Ford - Taurus	2012	1FAHP2DW0CG106975	AKD 234	1696	
109	Ford - Taurus	2012	1FAHP2DW2CG106976	AKD 235	1696	
110	Ford - Fusion	2018	3FA6P0H74JR112668	AKD 237	1500	
111	Chevrolet - Van Express	2011	1GAZG1FG4B1115347	AKD 239	2500	
112	Chevrolet - Van Express	2011	1GAZG1FG3B1114870	AKD 240	2500	
113	Nissan - Twin Cab	2012	MNTDD23Y7C6003460	AKD 241	1675	,,,,,
114	Chevrolet - Suburban	2008	3GNGC26KX8G229391	AKD 242	2500	
115	Ford - Econoline	2011	1FBNE3BS1BDA51384	AKD 246	2572	
116	Toyota - Coaster	2012	JTGFK5189C4008992	AKD 247	2820	
117	Toyota - School Bus	2012	JTGFK518XC4008984	AKD 248	2820	
118	Ford - F250 Truck	2017	1FD7W2B64HEE11647	AKD 250	2895	
119	Chevrolet - Suburban	2012	1GNWKLEG1CR171889	AKD 251	2500	
120	Chevrolet - Impala	2017	2G11X5SA9H9133269	AKD 253	1600	
121	Chevrolet - Suburban	2013	1GNWKLEGXDR151934	AKD 254	2500	
122	Chevrolet - Impala	2017	2G11X5SA3H9131680	AKD 257	1600	
123	Chevrolet - Suburban	2011	1GNWKLEG0BR198984	AKD 258	2500	
124	GMC - Savana	2014	1GJW79FG7E1113243	AKD 259	3901	
125	GMC - Savana	2014	1GJW79FG9E1112580	AKD 260	3901	
126	GMC - Savana	2014	1GJW79FG4E1112406	AKD 261	3901	
127	GMC - Savana	2014	1GJW79FG1E1112072	AKD 263	3901	
128	GMC - Savana	2014	1GTW79CG0E1104136	AKD 264	3901	

Third Party Liability Insurance for the government Vehicles to the US Embassy in Riyadh Saudi Arabia

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.						Premium
129	GMC - Savana	2014	1GJW79FG9E1113843	AKD 265	3901	
130	Isuzu-Truck flatbed tow truck	2012	JAMLP4457C7P07155	AKD 267	2845	
131	Mitsubishi Fuzo	2012	JL6CUK6L8CK006644	AKD 268	3410	
132	Mitsubishi Fuzo	2012	JL6CUK6L6CK007114	AKD 269	3410	
133	Chevrolet - Suburban	2013	1GNWKLEG1DR117963	AKD 270	2500	
134	Chevrolet - Suburban	2013	1GNWKLEG4DR116693	AKD 271	2500	
135	Chevrolet - Suburban	2013	1GNWKLEG9DR116575	AKD 273	2500	
136	Chevrolet - Suburban	2013	1GNWKLEG0DR117856	AKD 274	2500	
137	Chevrolet - Suburban	2013	1GNWKLEG9DR116530	AKD 275	2500	
138	Chevrolet - Suburban	2013	1GNWKLEG2DR118197	AKD 276	2500	
139	Chevrolet - Suburban	2013	1GNWKLEG9CR176208	AKD 278	2500	
140	Chevrolet - Suburban	2013	1GNWKLEG2DR116417	AKD 279	2500	1
141	Ford - F250 Truck	2017	1FD7W2B68HED98093	AKD 280	2895	
142	Chevrolet - Impala	2017	2G11X5SA1H9133377	AKD 281	1600	
143	Ford - Expedition	2014	1FMJK1G55EEF04216	AKD 283	2760	
144	Ford - Expedition	2014	1FMJK1G57EEF04217	AKD 284	2760	
145	Chevrolet - Suburban	2013	1GNWKLEG8DR153617	AKD 285	2500	
146	Chevrolet - Malibu	2014	KL1GJ5DU4EB022768	AKD 286	1600	
147	Chevrolet - Malibu	2014	KL1GJ5DU1EB027992	AKD 287	1600	
148	Toyota - Dyna Truck	2012	JHGUJL278CK001563	AKD 289	8500	
149	Chevrolet - Colorado	2013	MMM148CE4DH619112	AKD 296	2449	_
150	Chevrolet - Colorado	2013	MMM148CE8DH657717	AKD 297	2449	
151	Chevrolet - Colorado	2013	MMM148CE8DH673884	AKD 298	2449	
152	Ford - Taurus	2015	1FAHP2D89FG109492	AKD 301	1696	
153	Ford - Taurus	2015	1FAHP2D8XFG109517	AKD 302	1696	
154	Ford - Taurus	2015	1FAHP2D87FG111323	AKD 304	1696	
155	Ford - Fusion	2018	3FA6P0H7XJR143889	AKD 306	1500	
156	Nissan - Navara	2015	MNTBD0ES3F6623800	AKD 307	1757	
157	Ford - Explorer	2015	1FM5K8B84FGB34362	AKD 314	2000	
158	Chevrolet - Suburban	2011	1GNWKLEG9BR158970	AKD 315	2500	
159	Chevrolet - Suburban	2011	1GNWKLEG9BR156328	AKD 316	2500	
160	Chevrolet - Suburban	2013	1GNWKLEG2DR151653	AKD 317	2500	
161	Chevrolet - Suburban	2013	1GNWKLEG9DR151147	AKD 318	2500	
162	Chevrolet - Suburban	2013	1GNWKLEG2DR151376	AKD 319	2500	
163	Chevrolet - Suburban	2011	1GNWKLEG5BR201121	AKD 328	2500	
164	Isuzu - Pickup Truck	2014	JAMLP4451E7P01886	AKD 329	2845	
165	Chevrolet - Van Express	2011	1GAZG1FG5B1114868	AKD 341	2500	
166	Chevrolet - Van Express	2011	1GAGZ1FG7B11153089	AKD 342	2500	
167	Chevrolet - Van Express	2011	1GAGZ1FG8B1115142	AKD 345	2500	
168	Ford - F150	2017	1FTEW1E84HKE41090	AKD 346	2500	
169	Ford - Van	2016	1FBZX2ZM9GKA60270	AKG 23	1500	
170	Ford - Van	2016	1FBZX2ZM0GKA60268	AKG 149	1500	
171	Toyota - Hi Lux pick up	2011	MR0EX19GXB3088324	LKA 6085	2650	
172	Hyundai - Elantra	2016	KMHD741F6GU037723	JVJ 6654	2000	

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.						Premium
173	International Truck	2011	1HTZZAAR35E360182	ALH 6866	5375	
174	International Truck	2011	1HTZZAAR25E360206	ALH 6869	5375	
175	Toyota - Land Cruiser	2005	JTEHT05J202082227		1500	
176	Toyota - RAV 4	2011	JTDZE32VXBD017158	AKD 16	2100	
177	Toyota - Land Cruiser	2010	JTMHU09J7A4029489	AKD 22	2350	<u></u>
178	Toyota - Land Cruiser	2011	JTMHV09JXB5028491	AKD 54	2300	
179	Mitsubishi Fuzo	2016	MEC2071R9GP027657	AKD 81	7180	
180	Toyota - Land Cruiser	2010	JTMHU09J4A4029546	AKD 86	2350	
181	Toyota - Land Cruiser	2010	JTMHU09J4A4024282	AKD 130	2350	
182	Toyota - Land Cruiser	2016	JTMHX01J0G4130417	AKD 150	2390	
183	Toyota - Land Cruiser	2016	JTMHX01J6G4116313	AKD 154	2390	
184	GMC - Savana	2010	1GJZGPDG6A1154641	AKD 186	3901	
185	Chevrolet - Suburban	2012	1GNWK8EG0CR196182	AKD 195	2500	
186	Toyota - Land Cruiser	2014	JTMHV09J9E4125613	AKD 213	1500	
187	Chevrolet - Suburban	2018	1GNSK8EC6JR317368	AKD 238	2500	
188	Chevrolet - Suburban	2018	1GNSK8EC7JR248027	AKD 266	2500	
189	Chevrolet - Suburban	2012	1GNWK8EG9CR197010	AKD 291	2500	
190	Chevrolet - Van Express	2012	1GCZGTCGXC1173701	AKD 293	2500	
191	Mercedes Benz - S600	2012	WDD2211761A514245	AKD 294	2500	
192	BMW - AL760	2013	WBAHP41000DW68083	AKD 305	2700	
193	Chevrolet - Suburban	2013	1GNWK8EG7DR276497	AKD 310	2500	
194	Chevrolet - Suburban	2013	1GNWK8EG8DR304551	AKD 312	2500	
195	Chevrolet - Suburban	2013	1GNWK8EGXDR328527	AKD 320	2500	
196	Toyota - Land Cruiser	2013	JTMHX09JXD5029945	AKD 321	3300	
197	Chevrolet - Suburban	2013	1GNWK8EG9DR303165	AKD 324	2500	
198	Chevrolet - Suburban	2013	1GNWK8EG1DR300941	AKD 325	2500	
199	Chevrolet - Suburban	2013	1GNWK8EK1DR364347	AKD 326	2500	
200	Toyota - Land Cruiser	2013	JTMHX09J7D4047017	AKD 327	3300	
201	Toyota - Land Cruiser	2018	JTMHX01J3J4159577	AKD 349	2300	
202	Toyota - Land Cruiser	2018	JTMHX01J3J5091713	AKD 350	2300	
203	Toyota - Land Cruiser	2003	JTEHJ09J835084048	NLL 37	2390	
204	GMC - Yukon	2017	1GKS18EC8HR504699	ZDD 1449	1450	
205	Ford - Taurus	2017	1FAHP2E82HG101655	ZDD 1454	1696	
206	GMC - Siera	2015	3GTU29EC8FFG407491	BVA 2548	2400	
207	Toyota - Hi Ace	2014	JTFHX02P5E0085330	DUA 3049	1740	
208	Toyota - Van	2006	JTGJX02P860005968	XXA 3994	1740	
209	Ford - Expedition	2009	1FMFU155X9LA01625	ALA 4125	2300	
210	Toyota - Land Cruiser	2003	JTEHJ09J535077445	AHA 4695	2350	
211	Mercedes Benz - S600	2016	WDD2221761A293949	LRD 5706	2035	
212	Chevrolet - Suburban	2009	1GNFK16389J119716	ZBB 5924	2500	
213	GMC - Envoy	2009	1GKDT33S292110836	ALA 8939_	3000	
214	Toyota - Land Cruiser	2018	JTMHU01J7J4168274		3260	ļ
215	Chevrolet - Suburban	2018	1GNSK8EC2JR250073		2500	
216	Land Cruiser	2002	JTEHJ09J025051527	AKD 39	2350	

Third Party Liability Insurance for the government Vehicles to the US Embassy in Riyadh Saudi Arabia

Item	Model Type	Year	VIN No.	Plate No.	HP*	Annual
no.	Wioder Type	1 001	, <u></u> , ,			Premium
217	Chevrolet - Suburban	2007	3GNGK26K07G196693	AKD 52	2500	
218	Audi	2008	WAUZZZ4F19N020853	AKD 59	1460	
219	Mercedes Benz - E550	2011	WDDHF9AB0BA504380	AKD 83	1400	
220	Chevrolet - Suburban	2009	1GNGK46K69R164667	AKD 94	2500	
221	Chrysler - Jeep Cherokee	2012	1C4RJFCT6CC251072	AKD 146	2336	
222	Toyota - Four Runner	2012	JTEBU5JR5C5104994	AKD 308	1600	
223	Land Cruiser	2011	JTMHT09J9B5091202	AKD 40	2350	
224	GMC - Suburban	2005	3GNGK26GX5G184639	AKD 123	2500	
225	GMC - Yukon	2009	1GKFK03289R159637	AKD 136	3091	
226	Toyota - Land Cruiser	2012	JTMHX09J8C5003438	AKD 198	1500	
227	GMC - Acadia	2011	1GKKV8ED2BJ237188	AKD 207	1620	
228	Toyota - Land Cruiser	2011	JTMHT09J7B5090517	AKD 243	2390	
229	Toyota - Land Cruiser	2011	JTMHT09J8B4044653	AKD 244	2390	
230	Toyota - Land Cruiser	2011	JTMHT09J8B4044653	AKD 244	2390	
231	Toyota - Land Cruiser	2011	JTMHT09J5B5096980	AKD 245	2390	"
232	Toyota - Land Cruiser	2015	JTMHX09J6F5060175	LVJ 3170	2350	
233	Toyota - Land Cruiser	2015	JTMHX09J9F4089370	LVJ 3174	2350	
234	BMW - X5	2017	WBAKR6104H0R31299	LRD 5705	2175	
235	BMW - X5	2017	WBAKR6102H0R31298	LRD 5708	2175	
236	Chevrolet - Suburban	2011	1GNWKLEG7BR208782	ARD 6551	2500	
237	Toyota - Land Cruiser	2011	JTMHV09J7B5024947	ARD 6558	2610	
238	Ford - Lincoln	2012	5LMJJ2H57CEL04018	AKD 62	2627	
239	Toyota - Land Cruiser	2011	JTMHT09J4A5081126	AKD 107	2300	
240	Ford - Expedition	2014	1FMJU2A59EEF00016	AKD 185	2625	
241	Chevrolet - Suburban	2007	3GNGK6KX7G140910	AKD 236		
242	Toyota - Land Cruiser	2005	JTEHT05J552073786	DJA 3580	2350	
243	Ford - Expedition	1999	1FMPU18L0XLA27551	ZJA 6477	2300	
244	Toyota - Land Cruiser	2004	JTEHT05J642067672	ANS 8993	2290	
	GMC - Savana	2013	1GTW78CG9D1105682	AKD 43	3901	
246	GMC - Suburban	2007	3GNGC26K87G298286	AKD 105	2500	
247	Chevrolet - Tahoe	2017	1GNSC7EC4HR104839	AKD 163	1500	
248	Chevrolet - Tahoe	2014	IGNSC6F0XER123536	AKD 295	1500	
249	Toyota - Land Cruiser	2008	JTMHY05J585001544	AKD 182	1500	
250	Chevrolet - Suburban	2010	1GNZKLEG8AR143596	AKD 69	2500	
251	GMC - Yukon	2016	1GKS2HKJ4GR391591	AKD 106	2637	
252	Chevrolet - Tahoe	2018	1GNSK7KC3JR328908	AKD 121	2450	
253	GMC - Savana	2013	1GJW78FG7D1123621	AKD 133	3901	
254	GMC - Savana	2013	1GJW78FG7D1123666	AKD 134	3901	
255	GMC - Yukon	2016	1GKS2HKJ6GR396503	AKD 139	2637	
256	Chevrolet - Suburban	2010	1GNZKLEG7AR186021	AKD 203	2500	
267	Chevrolet - Suburban	2009	1GNGK46K09R203589	AKD 204	2500	
258	Chevrolet - Suburban	2010	1GNZKLEG3AR143005	AKD 208	2500	
					VAT	
Total Annual Premium						

EXHIBIT D

PREVENTING TRAFFICKING IN PERSON

If the Contractor is required to provide room and board for any of its workers, the vendor is required to include at a minimum the following items: single size bed and bedding assigned to each individual, an adequate ratio of bathroom facilities to occupants, lounge area, common area and kitchen area with storage available for each worker. These facilities shall be cleaned and maintained to minimize the potential health risks by the Contractor. Equipment to maintain the facilities such as brooms, dustpans, vacuums, fire extinguishers shall be provided for workers' usage, if required.

Housing Plan

- 1. The Contractor will submit a Housing Plan if the Contractor intends to provide employer furnished housing for TCN s. The Housing Plan must describe the location and description of the proposed housing. Contractors must state in their plan that housing meets host country housing and safety standards and local codes or explain any variance.
- 2. Contractor shall comply with any Temporary Labor Camp standards contained in this contract. In contracts without a Temporary Labor Camp standard, fifty square feet is the minimum amount of space per person without a Contracting Officer waiver. Contractor shall submit proposed changes to their Housing Plan to the Contracting Officer for approval.
- 3. Contractor provided housing shall meet International Building Code or local code residential standards for multi-occupancy buildings.
- 4. Contractor provided housing shall provide security, peace and dignity, and at a minimum, meet the following measurable standards:
- 36 to 50 square feet of living space per employee;
- Running hot and cold water for sinks and showers;
- Electricity adequate for occupancy to ensure lighting and safe operation of appliances;
- Stoves and ovens with at one fully functioning burner for every eight occupants;
- Full size refrigerator with temperature appropriate for safely storing food;
- All appliances shall be kept fully functioning and shall be maintained according to the manufacturer's maintenance schedule;
- Working toilets to accommodate the number of workers in the residence at a ratio of 1:8;
- Air conditioning during the summer months; air conditioning units shall be installed according to the manufacturer's recommended space per air conditioning unit;
- Premises shall be kept clean and sanitary; Kitchen and work spaces shall be kept clean and in good condition;
- Premises shall be free of rodents and vermin;
- Premises shall have sufficient egress in case of fire;
- Workers shall have access to clean drinking water;
- All plumbing shall meet international building code or local building code and shall be leak free and operating correctly;

- All roofing shall meet international building code or local building code and shall be leak free.
- No exposed copper or aluminum wiring.

The Department of State Contractor will treat employees with respect and dignity by taking the following actions:

- a) Contractor may not destroy, conceal, confiscate, or otherwise deny access to an employee's identity documents or passports. Contractors are reminded of the prohibition contained in Title 18, United States Code, Section 1592, against knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or other immigration document to prevent or restrict the person's liberty to move or travel in order to maintain the services of that person, when the person is or has been a victim of a severe form of trafficking in persons. Contractor must be familiar with any local labor law restrictions on withholding employee identification documentation. Contractor shall provide a secure safe for storage of workers' passports and shall allow workers access to them at any time.
- b) Contractor shall provide employees with signed copies of their employment contracts, in English and the employee's native language that defines the terms of employment, compensation including salary, overtime rates, allowances, salary increases, job description, description of any employer provided housing, benefits including leave accrual, and information on whether hazardous working conditions are anticipated. These contracts must be provided prior to employee departure from their countries of origin. Contractors will provide workers with written information on relevant host country labor laws. Fraudulent recruiting practices, including deliberately misleading information, may be considered a material breach of this contract.
- c) Contractor shall provide all employees with a "Know Your Rights" brochure and document that employees have been briefed on the contents of the brochure. The English language version is available at http://www.state.gov/j/tip or from the Contracting Officer.
- d) The Contractor shall brief employees on the requirements of the FAR 52.222-50 Combating Trafficking in Persons including the requirements against commercial sex even in countries where it is legal and shall provide a copy of the briefing to the Contracting Officer Representative (COR).
- e) Contractor shall display posters in worker housing advising employees in English and the dominant language of the Third Country Nationals being housed of the requirement to report violations of Trafficking in Persons to the company and the company's obligation to report to the Contracting Officer. The poster shall also indicate that reports can also be submitted to the Office of the Inspector General (OIG) Hotline at 202-647-3320 or 1-800-409-9926 or via email at OIGHOTLINE@STATE.GOV.
- f) Contractor shall comply with sending and receiving nation laws regarding transit, entry, exit, visas, and work permits. Contractors are responsible for repatriation of workers imported for contract performance except an employee legally permitted to remain in the country of work and who chooses to do so; or an employee who is a victim of trafficking seeking victim services or legal redress in the country of employment or a witness in a trafficking-related enforcement action.
- g) Contractor will monitor subcontractor compliance at all tiers. This includes verification that subcontractors are aware of, and understand, the requirements of FAR 52.222-50 Combating Trafficking in Persons and this clause. Contractors specifically agree to allow U.S. Government personnel access to

Contractor and subcontractor personnel, records, and housing for audit of compliance with the requirements of this clause.

a) The Contractor agrees to include this clause in all subcontracts over \$150,000 involving recruitment of third country nationals for subcontractor performance. On contracts for other than commercially available off the shelf items, Contractor will certify with the submission of their proposal and annually thereafter that the Contractor and subcontractors have a compliance plan in place appropriate to the size and nature of the program to prevent trafficking activities and to comply with the provisions of this clause. The certification will confirm that, to the best of its knowledge and belief, neither the prime nor subcontractor have engaged in any trafficking related activities described in section 106(g) of the Trafficking Victims Protection Act (TVPA) or the prohibitions of this clause. Contracting Officer Representatives (CORs) shall evaluate Housing Plan compliance with random, at least semiannual inspections. Inspections shall be coordinated with Regional Security Officers to ensure the safety of inspection personnel. Inspections should include a common sense evaluation of living conditions taking into account local standards, contract requirements, and the Contractor's Housing Plan. CORs may consider local government inspection and certification of housing if available, but final evaluation and determination of acceptability rests with the COR.

SECTION K REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

K.1 <u>52.203-2 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION.</u> (APR 1985)

- (a) The offeror certifies that -
- (1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.
- (b) Each signature on the offer is considered to be a certification by the signatory that the signatory (1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above

in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization);

- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
- (iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) If the offeror deletes or modifies subparagraph (a)(2) above, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

 (End of provision)

K.2 <u>52.203-11 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE</u> CERTAIN FEDERAL TRANSACTIONS (SEP 2007)

- (a) Definitions. As used in this provision "Lobbying contact" has the meaning provided at 2 USC 1602(8). The terms "agency", "influencing or attempting to influence", "officer or employee of an agency", "person", "reasonable compensation", and "regularly employed" are defined in the FAR clause of this solicitation entitled Limitation on Payments to Influence Certain Federal Transactions (52.203-12).
- (b) Prohibition. The prohibition and exceptions contained in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12) are hereby incorporated by reference in this provision.
- (c) Certification. The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress on its behalf in connection with the awarding of this contract.
- (d) Disclosure. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contract on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its officer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.
- (e) Penalty. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31 USC 1352. Any persons who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure required to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$150,000, for each failure.

(End of provision)

K.3 52.203-18 Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements – Representation (JAN 2017)

K.4 52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

"Common parent", as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)", as used in this provision, means the number required by the IRS to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision in order to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325 (d), reporting requirements of 26 USC 6041, 6041A, and 6050M and implementing regulations issued by the Internal Revenue Service (IRS).

If the resulting contract is subject to the reporting requirements described in FAR 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 USC 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN)

<u>(u)</u>	Taxpayer Identification (Valifoci (1111)
	TIN:
	TIN has been applied for
	TIN is not required because:
	Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.
	Offeror is an agency or instrumentality of a foreign government
	Offeror is an agency or instrumentality of the Federal Government

(e) Type of Organization

$-\frac{\omega}{2}$	Type of Organization
	Sole Proprietorship
	Partnership
	Corporate Entity (not tax exempt)
	Corporate Entity (tax exempt)
	Government entity (Federal, State or local)
	Foreign Government
	International organization per 26 CFR 1.6049-4
	Other:

(f) Common Parent

(-)	
	Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this clause.
	Name and TIN of common parent
Name	
TIN	

(End of provision)

K.5 <u>52.225-20 PROHIBITION ON CONDUCTING RESTRICTED BUSINESS OPERATIONS IN SUDAN—CERTIFICATION (AUG 2009)</u>

(a) Definitions. As used in this provision—

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"Business operations" means engaging in commerce in any form, including by acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

"Marginalized populations of Sudan" means—

- (1) Adversely affected groups in regions authorized to receive assistance under section 8(c) of the Darfur Peace and Accountability Act (Pub. L. 109-344) (50 U.S.C. 1701 note); and
 - (2) Marginalized areas in Northern Sudan described in section 4(9) of such Act.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person conducting the business can demonstrate—

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan:
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
 - (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
 - (5) Consist of providing goods or services that are used only to promote health or education; or
 - (6) Have been voluntarily suspended.
- (b) Certification. By submission of its offer, the offeror certifies that it does not conduct any restricted business operations in Sudan.

(End of provision)

K.6 52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2018).

- (a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 524126.
 - (2) The small business size standard is 1500 staff.
- (3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.
- (b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.
- (2) If the provision at <u>52.204-7</u> is not included in this solicitation, and the offeror is currently registered in the System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the

corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

Third Party Liability Insurance for the government Vehicles to the US Embassy in Riyadh Saudi Arabia

- ☐ (i) Paragraph (d) applies.
- □ (ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.
 - (c)(1) The following representations or certifications in SAM are applicable to this solicitation as indicated:
- (i) <u>52.203-2</u>, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—
 - (A) The acquisition is to be made under the simplified acquisition procedures in Part 13;
 - (B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or
 - (C) The solicitation is for utility services for which rates are set by law or regulation.
- (ii) <u>52.203-11</u>, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.
- (iii) <u>52.203-18</u>, Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation. This provision applies to all solicitations.
- (iv) <u>52.204-3</u>, Taxpayer Identification. This provision applies to solicitations that do not include the provision at <u>52.204-7</u>, System for Award Management.
- (v) <u>52.204-5</u>, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—
 - (A) Are not set aside for small business concerns;
 - (B) Exceed the simplified acquisition threshold; and
 - (C) Are for contracts that will be performed in the United States or its outlying areas.
 - (vi) 52.209-2, Prohibition on Contracting with Inverted Domestic Corporations—Representation.
- (vii) 52.209-5, Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (viii) <u>52.209-11</u>, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.
- (ix) <u>52.214-14</u>, Place of Performance—Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (x) <u>52.215-6</u>, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (xi) <u>52.219-1</u>, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
- (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (xii) <u>52.219-2</u>, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

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- (xiii) <u>52.222-22</u>, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.
- (xiv) <u>52.222-25</u>, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at <u>52.222-26</u>, Equal Opportunity.
- (xv) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xvi) <u>52.223-1</u>, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at <u>52.223-2</u>, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.
- (xvii) <u>52.223-4</u>, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA-designated items.
- (xviii) <u>52.223-22</u>, Public Disclosure of Greenhouse Gas Emissions and Reduction Goals–Representation. This provision applies to solicitation that include the clause at <u>52.204-7</u>.
- (xix) <u>52.225-2</u>, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.
- (xx) <u>52.225-4</u>, Buy American—Free Trade Agreements—Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at <u>52.225-3</u>.
 - (A) If the acquisition value is less than \$25,000, the basic provision applies.
- (B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.
- (C) If the acquisition value is \$50,000 or more but is less than \$80,317, the provision with its Alternate II applies.
- (D) If the acquisition value is \$80,317 or more but is less than \$100,000, the provision with its Alternate III applies.
- (xxi) <u>52.225-6</u>, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.
- (xxii) <u>52.225-20</u>, Prohibition on Conducting Restricted Business Operations in Sudan—Certification. This provision applies to all solicitations.
- (xxiii) <u>52.225-25</u>, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. This provision applies to all solicitations.
- (xxiv) <u>52.226-2</u>, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.
 - (2) The following representations or certifications are applicable as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]
 - __ (i) 52.204-17, Ownership or Control of Offeror.
 - __ (ii) 52.204-20, Predecessor of Offeror.

(iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.
(iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for
Maintenance, Calibration, or Repair of Certain Equipment- Certification.
(v) 52.222-52, Exemption from Application of the Service Contract Labor Standards to Contracts for
Certain Services-Certification.
(vi) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-
Designated Products (Alternate I only).
(vii) <u>52.227-6</u> , Royalty Information.
(A) Basic.
(B) Alternate I.
(viii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.
(d) The offeror has completed the annual representations and certifications electronically via the SAM
website accessed through https://www.acquisition.gov. After reviewing the SAM database information, the
offeror verifies by submission of the offer that the representations and certifications currently posted
electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or
updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including
the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this
offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below
[offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s)
and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of
this offer.
FAR CLAUSE # TITLE DATE CHANGE
Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.
(End of provision)
K.7 <u>52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (OCT 2015)</u>
(a) (1) The Offeror certifies, to the best of its knowledge and belief, that
(i) The Offeror and/or any of its Principals
(A) Are [] are not [] presently debarred, suspended, proposed for debarment, or declared ineligible for the
award of contracts by any Federal agency;
(B) Have [] have not [], within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft,

forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal

criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and

- (C) Are [] are not [] presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision; and (D) Have [], have not [], within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,500 for which the liability remains unsatisfied.
- (1) Federal taxes are considered delinquent if both of the following criteria apply:
- (i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.
- (ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.
- (2) Examples.
- (i) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
- (ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
- (iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.
- (iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).
- (ii) The Offeror has [_] has not _], within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
- (2) "Principal," for the purposes of this certification, means an officer; director; owner; partner; or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).
- This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.
- (b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(b) Certification. [Offeror shall check either (1) or (2).]

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and

information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

K.8. <u>52.209-13 VIOLATION OF ARMS CONTROL TREATIES OR AGREEMENTS – CERTIFICATION</u> (JUN 2018)

(a) This provision does not apply to acquisitions below the simplified acquisition threshold or to acquisitions of commercial items as defined at FAR 2.101.

(1)	The Offeror certifies that—
(i) It does not	t engage and has not engaged in any activity that contributed to or was a significant factor in the
President's or	r Secretary of State's determination that a foreign country is in violation of its obligations
undertaken ir	n any arms control, nonproliferation, or disarmament agreement to which the United States is a
party, or is no	ot adhering to its arms control, nonproliferation, or disarmament commitments in which the United
States is a pa	rticipating state. The determinations are described in the most recent unclassified annual report
provided to C	Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a).
The report is	available via the internet at https://www.state.gov/t/avc/rls/rpt/ ; and

(ii) No entity owned or controlled by the Offeror has engaged in any activity that contributed to or was a significant factor in the President's or Secretary of State's determination that a foreign country is in violation of its obligations undertaken in any arms control, nonproliferation, or disarmament agreement to which the United

States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. The determinations are described in the most recent unclassified annual report provided to Congress pursuant to section 403 of the Arms Control and Disarmament Act (22 U.S.C. 2593a). The report is available via the internet at https://www.state.gov/t/avc/rls/rpt/; or

(2) The	e Offeror is providing separate information with its offer in accordance with paragra	.ph (d)(2)
of this provision.		

⁽c) Procedures for reviewing the annual unclassified report (see paragraph (b)(1) of this provision). For clarity, references to the report in this section refer to the entirety of the annual unclassified report, including any separate reports that are incorporated by reference into the annual unclassified report.

- (1) Check the table of contents of the annual unclassified report and the country section headings of the reports incorporated by reference to identify the foreign countries listed there. Determine whether the Offeror or any person owned or controlled by the Offeror may have engaged in any activity related to one or more of such foreign countries.
- (2) If there may have been such activity, review all findings in the report associated with those foreign countries to determine whether or not each such foreign country was determined to be in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament agreement to which the United States is a party, or to be not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. For clarity, in the annual report an explicit certification of non-compliance is equivalent to a determination of violation. However, the following statements in the annual report are not equivalent to a determination of violation:
- (i) An inability to certify compliance.
- (ii) An inability to conclude compliance.
- (iii) A statement about compliance concerns.
- (3) If so, determine whether the Offeror or any person owned or controlled by the Offeror has engaged in any activity that contributed to or is a significant factor in the determination in the report that one or more of these foreign countries is in violation of its obligations undertaken in an arms control, nonproliferation, or disarmament to which the United States is a party, or is not adhering to its arms control, nonproliferation, or disarmament commitments in which the United States is a participating state. Review the narrative for any such findings reflecting a determination of violation or non-adherence related to those foreign countries in the report, including the finding itself, and to the extent necessary, the conduct giving rise to the compliance or adherence concerns, the analysis of compliance or adherence concerns, and efforts to resolve compliance or adherence concerns.
- (4) The Offeror may submit any questions with regard to this report by email to <u>NDAA1290Cert@state.gov</u>. To the extent feasible, the Department of State will respond to such email inquiries within 3 business days.
- (d) Do not submit an offer unless-
- (1) A certification is provided in paragraph (b)(1) of this provision and submitted with the offer; or
- (2) In accordance with paragraph (b)(2) of this provision, the Offeror provides with its offer information that the President of the United States has—
- (i) Waived application under U.S.C. 2593e(d) or (e); or
- (ii) Determined under 22 U.S.C. 2593e(g)(2) that the entity has ceased all activities for which measures were imposed under 22 U.S.C.2593e(b).
- (e) Remedies. The certification in paragraph (b)(1) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly submitted a false certification, in addition to other remedies available to the Government, such as suspension or debarment, the Contracting Officer may terminate any contract resulting from the false certification.

(End of provision)

K.9 AUTHORIZED CONTRACT ADMINISTRATOR

If the offeror does not fill-in the blanks below, the official who signed the offer will be deemed to be the offeror's representative for contract administration, which includes all matters pertaining to payments.

Name:	
Address:	
Telephone Number:	

K.10 DOSAR 652.225-70 ARAB LEAGUE BOYCOTT OF ISRAEL (AUG 1999)

(a) Definitions. As used in this provision:

Foreign person means any person other than a United States person as defined below. United States person means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as provided under the Export Administration Act of 1979, as amended.

- (b) Certification. By submitting this offer, the offeror certifies that it is not:
- (1) Taking or knowingly agreeing to take any action, with respect to the boycott of Israel by Arab League countries, which Section 8(a) of the Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)) prohibits a United States person from taking; or,
- (2) Discriminating in the award of subcontracts on the basis of religion.

K.11 RESERVED

K.12. 52.209-2 PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS REPRESENTATION (Nov 2015)

- (a) Definitions. "Inverted domestic corporation" and "subsidiary" have the meaning given in the clause of this contract entitled Prohibition on Contracting with Inverted Domestic Corporations (52.209-10).
- (b) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.
 - (c) Representation. The Offeror represents that.
 - (1) It □ is, □ is not an inverted domestic corporation; and
 - (2) It \square is, \square is not a subsidiary of an inverted domestic corporation.

(End of provision)

SECTION L

INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

The Offeror shall include Defense Base Act (DBA) insurance premium costs covering employees. The offeror may obtain DBA insurance directly from any Department of Labor approved providers at the DOL website at http://www.dol.gov/owcp/dlhwc/lscarrier.htm

L.1 SUBMISSION OF OFFERS

L.1.1 General. This solicitation is for the performance of the services described in Section C - PERFORMANCE WORK STATEMENT, and the Exhibits attached to this solicitation.

L.1.2 QUALIFICATIONS OF OFFERORS

Instructions to Offeror. Each offer must consist of the following:

- 1. List of clients over the past (3) Three years, demonstrating prior experience with relevant past performance information and references (provide dates of contracts, places of performance, value of contracts, contact names, telephone and fax numbers and email addresses). If the offeror has not performed comparable services in Saudi Arabia then the offeror shall provide its international experience. Offerors are advised that the past performance information requested above may be discussed with the client's contact person. In addition, the client's contact person may be asked to comment on the offeror's:
 - Quality of services provided under the contract;
 - Compliance with contract terms and conditions;
 - Effectiveness of management;
 - Willingness to cooperate with and assist the customer in routine matters, and when confronted by unexpected difficulties; and
 - Business integrity / business conduct.

The Government will use past performance information primarily to assess an offeror's capability to meet the solicitation performance requirements, including the relevance and successful performance of the offeror's work experience. The Government may also use this data to evaluate the credibility of the offeror's proposal. In addition, the Contracting Officer may use past performance information in making a determination of responsibility.

- 2. Evidence that the offeror/quoter can provide the necessary personnel, equipment, and financial resources needed to perform the work;
- 3. The offeror shall address its plan to obtain all licenses and permits required by local law (see DOSAR 652.242-73 in Section 2). If offeror already possesses the locally required licenses and permits, a copy shall be provided.
 - 4. The offeror's strategic plan for insurance services to include but not limited to:

- (a) A work plan taking into account all work elements in Section 1, Performance Work Statement.
- (b) Identify types and quantities of equipment, supplies and materials required for performance of services under this contract. Identify if the offeror already possesses the listed items and their condition for suitability and if not already possessed or inadequate for use how and when the items will be obtained:
- (c) Plan of ensuring quality of services including but not limited to contract administration and oversight; and
- (d) (1) If insurance is required by the solicitation, a copy of the Certificate of Insurance(s), or (2) a statement that the contractor will get the required insurance, and the name of the insurance provider to be used.

L.2 SUBMISSION OF OFFERS

L.2.1 General

This solicitation is for providing vehicle insurance as described in Section C and the Exhibits which are a part of this solicitation.

L.2.2 Summary of Instructions

Each offer must consist of the following physically separate volumes:

Volume	Title	No. of Copies*
1	Executed Standard Form 33, "Solicitation, Offer and	2
	Award," and completed Section K - "Representations,	
	Certifications and Other Statements of Offerors"	
2	Price Proposal and completed Section B - "Supplies or	2
	Services and Prices/Costs"	
3	Technical Proposal	2

^{*} The total number of copies includes the original as one of the copies.

The complete offer shall be submitted at the address indicated at <u>Block 7</u> of Standard Form (SF) 33, if mailed; or the address set forth below, if hand-delivered (if this is left blank, the address is the same as that in <u>Block 7</u> of SF 33).

Embassy of the United States of America
Diplomatic Quarter
P.O.Box 94309
Riyadh – 11693, Kingdom of Saudi Arabia

The offeror shall identify and explain/justify any deviations, exceptions, or conditional assumptions taken with respect to any of the instructions or requirements of this solicitation.

L.2.3 <u>Closing Date</u>. The complete offer shall be received by the US Embassy in Riyadh Saudi Arabia located at the address indicSectionated on the solicitation cover page, no later than 17:00 Hrs. November 21, 2018.

L.2.4 Detailed Instructions

- (1) <u>Volume I</u>: Standard Form (SF) 33 and Section K. Complete blocks 12 through 18 of the SF 33 and all of Section K.
- (2) <u>Volume II</u>: Price proposal and Section B. The price proposal shall consist of completion of Section B, including all options.
- (3) Volume III: Technical Proposal.
- (a) <u>Management Information</u> Provide the following:
 - (1) Company profile including a list of names, addresses and telephone numbers of the owners, partners, and principal officers of the Offeror;
 - (2) A list of key management personnel and their profiles;
 - Name of Project Manager who understands written and spoken English;
 - (4) Evidence of Required Licenses and Permits;
 - (5) Copy of Mandatory Insurance Policy(ies), in local language and translated into English
- (b) Experience and Past Performance List all contracts and subcontracts your company has held over the past three years for the same or similar work. Provide the following information for each contract and subcontract:
 - (1) Customer's name, address, and telephone numbers of customer's lead contract and technical personnel;
 - (2) Contract number and type;
 - (3) Date of the contract award place(s) of performance, and completion dates;
 - (4) Contract dollar value;
 - (5) Brief description of the work, including responsibilities;
 - (6) Comparability to the work under this solicitation;
 - (7) Brief discussion of any major technical problems and their resolution;
 - (8) Method of acquisition (fully competitive, partially competitive, or noncompetitive), and the basis for award (cost/price, technical merit, etc.);
 - (9) Any terminations (partial or complete) and the reason (convenience or default).

L.3 PROPRIETARY DATA

The offeror will identify proprietary data by page(s), paragraph(s) and sentence(s), and shall not generalize.

L.4 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at: http://acquisition.gov/far/index.html/ or http://farsite.hill.af.mil/vffara.htm.

These addresses are subject to change. If the FAR is not available at the locations indicated above, use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR provisions.

The following Federal Acquisition Regulation solicitation provisions are incorporated by reference (48 CFR CH. 1):

<u>PROVISION</u>	TITLE AND DATE	
52.204-7	SYSTEM FOR AWARD MANAGEMENT (OCT 2016)	
52.204-16	COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING	(JULY 2016)
52.214-34 52.215-1	SUBMISSION OF OFFERS IN ENGLISH LANGUAGE (APR 1991) INSTRUCTIONS TO OFFERORS—COMPETITIVE ACQUISITION*	(JAN 2004)

^{*} Offerors are reminded that this provision states that the Government may award a contract based on initial proposals, without holding discussions.

L.5 SOLICITATION PROVISIONS INCLUDED IN FULL TEXT

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a firm-fixed price contract.

52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be

served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from *Debra Smoker Ali*, by fax at 011-488-7939.

- (b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.
- L.6 652.206-70 Advocate for Competition/Ombudsman.

As prescribed in 606.570, insert the following provision:

ADVOCATE FOR COMPETITION/OMBUDSMAN (FEB 2015)

- (a) The Department of State's Advocate for Competition is responsible for assisting industry in removing restrictive requirements from Department of State solicitations and removing barriers to full and open competition and use of commercial items. If such a solicitation is considered competitively restrictive or does not appear properly conducive to competition and commercial practices, potential offerors are encouraged first to contact the contracting office for the solicitation. If concerns remain unresolved, contact:
- (1) For solicitations issued by the Office of Acquisition Management (A/LM/AQM) or a Regional Procurement Support Office, the A/LM/AQM Advocate for Competition, at AQMCompetitionAdvocate@state.gov.
 - (2) For all others, the Department of State Advocate for Competition at <u>cat@state.gov</u>.
- (b) The Department of State's Acquisition Ombudsman has been appointed to hear concerns from potential offerors and contractors during the pre-award and post-award phases of this acquisition. The role of the ombudsman is not to diminish the authority of the contracting officer, the Technical Evaluation Panel or Source Evaluation Board, or the selection official. The purpose of the ombudsman is to facilitate the communication of concerns, issues, disagreements, and recommendations of interested parties to the appropriate Government personnel, and work to resolve them. When requested and appropriate, the ombudsman will maintain strict confidentiality as to the source of the concern. The ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of formal contract disputes. Interested parties are invited to contact the contracting activity ombudsman, *Debra Smoker-Ali, at 011-488-7939*. For an American Embassy or overseas post, refer to the numbers below for the Department Acquisition Ombudsman. Concerns, issues, disagreements, and recommendations which cannot be resolved at a contracting activity level may be referred to the Department of State Acquisition Ombudsman at (703) 516-1696 or write to: Department of State, Acquisition Ombudsman, Office of the Procurement Executive (A/OPE), Suite 1060, SA-15, Washington, DC 20520.

(End of provision)

SECTION M

EVALUATION FACTORS FOR AWARD

M.1 EVALUATION OF PROPOSALS

M.1.1 General. To be acceptable and eligible for evaluation, offerors must prepare proposals in accordance with Section L. Proposals must meet all the requirements of this solicitation.

M.1.2 Basis for Award

The Government intends to award a contract resulting from this solicitation to the lowest priced, technically acceptable offeror who is a responsible Contractor. The evaluation process will follow the procedures below:

a) Initial Evaluation

The Government will evaluate all proposals received will be evaluated to ensure that each proposal is complete in terms of submission of each required volume, as specified in Section L. The Government may eliminate proposals that are missing required information.

b) Technical Acceptability

The Government will thoroughly review those proposals remaining after the initial evaluation to determine technical acceptability. The Government will review Technical Acceptability by reviewing information submitted as part of the technical proposal required by Section L, including a review of the offeror's proposed project manager to ensure that she or he is acceptable to the Government. The Government may also review past references provided as part of the Experience and Past Performance information as described in Section L to verify quality of past performance.

c) Responsibility

The Government will determine responsibility by analyzing whether the apparent successful offeror complies with the requirements of FAR 9.1, including:

- (1) adequate financial resources or the ability to obtain them;
- (2) ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;

- (3) satisfactory record of integrity and business ethics;
- (4) necessary organization, experience, and skills or the ability to obtain them;
- (5) necessary equipment and facilities or the ability to obtain them; and
- (6) otherwise qualified and eligible to receive an award under applicable laws and regulations.

The Government reserves the right to reject proposals that are unreasonably low or high in price. Unsuccessful offerors will be notified following FAR 15.503.

M.2 <u>FAR 52.225-17</u> EVALUATION OF FOREIGN CURRENCY OFFERS (FEB 2000)

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using the exchange rate used by the Embassy in effect as follows:

- (a) For acquisitions conducted using sealed bidding procedures, on the date of bid opening.
- (b) For acquisitions conducted using negotiation procedures—
 - (1) On the date specified for receipt of offers, if award is based on initial offers; otherwise
 - (2) On the date specified for receipt of proposal revisions.

(End of provision)

M.3 <u>SEPARATE CHARGES</u>

Separate charges, in any form, are not solicited.

M.4 FAR 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)