

AMERICAN EMBASSY PO BOX 94309 RIYADH 11693 SAUDI ARABIA

July 29, 2018

Subject:

Request for Proposals to supply and deliver Twin Mattress and Box Spring

The Embassy of the United States of America would like to invite your company to Supply and deliver Twin Mattress and Box Spring to the Embassy of the United States of America Riyadh, Saudi Arabia.

All literature and discussions pertaining to this project will be in the English language. Any translations if necessary, desired by the offerors must be made at their expenses. If you intend to submit a proposal, you should thoroughly read the description.

S. No	DESCRIPTION	Quantity
1	Twin Mattress U.S. Twin Mattress Size – 38 inches x 75 inches Innerspring design with pillow top Minimum 12 inch height for top mattress Side grips for easy handling preferred Medium-firm back support (7-8 on scale from 1 to 10 with 10 as most firm) Stain-resistant (or stain-proof) fabric cover preferred Mid-priced, good quality model known for comfort and support Durable design and construction	60 Each
2	Twin Box Spring (should be matching pair to selected mattress)	60 Each

<u>Proposal Submission</u>: The proposal must be submitted, on or before <u>COB 17:00 Hrs.</u> <u>Monday August 13, 2018</u>. No proposal will be accepted after this time.

<u>Technical Capability</u>: The proposal shall meet all of the requirements contained herein. The offerors shall provide with their proposal, at a minimum, in written English the following information.

• Evidence that the offeror operates an established business with a permanent address and telephone listing and is registered to conduct business in Kingdom of Saudi Arabia or The United States of America.

Responsibility will be determined by analyzing whether the apparent successful offeror complies with the requirement of FAR subpart 9.1 including:

- Ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
- Satisfactory record of integrity and business ethics;

- Necessary organization, experience, and skills or the ability to obtain them;
- Necessary equipment and facilities or the ability to obtain them; and
- Be otherwise qualified and eligible to receive an award under applicable laws and regulations.

Shipping Address:

For US Vendors:

Ikun, LLC – Riyadh 2801 Route 130 Unit 1 North Brunswick, NJ 08902, USA

For Middle East Vendors:

GSO Annex (US Embassy Warehouse) Wadi-Arqaa Riyadh, Saudi Arabia

Other requirements:

- A proposal MUST be dated, signed, and good for 30 calendar days after submittal.
- Offeror must be registered in the System for Award Management (SAM) database before an award can be made to them (if the project price exceeds \$20,000). If the offeror is not registered in the SAM, it may do so through the SAM website at https://www.sam.gov/portal/public/SAM/ (also see attached quick start guide for new foreign registration)
- All proposals and other correspondence must be in English language.
- Contract award will be subject to the laws and regulations of the United States of America and is being competed utilizing full and open completion procedures.

<u>Competition</u>: Contract award will be subject to the laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.

The Contracting Officer reserves the right to reject any and all proposals and to waive any information or minor irregularities in proposals received.

<u>Question Submission</u>: Interested offerors may submit questions regarding this RFP may be directed to Contracting Officer by email at <u>RiyadhContracting@state.gov</u> or fax (011) 488-7939 <u>by COB 17:00 Hrs. Monday, August 06, 2018</u>. Question not received within this time period will not be considered.

Sincerely, ONLY Doug L. Demaggio Contracting Officer