

Embassy of the United States of America

San Salvador, El Salvador, C.A. April 24, 2018

Dear Prospective Offeror/Quoter:

The American Embassy San Salvador, has a requirement to provide office furniture for the Anti-extortion Unit, per attached specifications. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

- 1. Standard Form SF-18
- 2. Basic information and specifications.

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

A site visit has been scheduled on May 2, 2018 at 10:00 a.m., at Extortion Unit, Colonia El Rosal, Calle El Progreso, No 2811, San Salvador. Confirm your participation to: melarame@state.gov with 24 hours in advance.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 by May 9, 2018 at 10:00 a.m. Oral or late quotations will not be accepted.

Sincerely,

Debra Shea

Contracting Officer

Enclosure:

As Stated.