



Embassy of the United States of America

May 21, 2018

Dear Prospective Quoter:

SUBJECT: Solicitation Number 19UP30-18-Q-0014 for Repair of DCMR Down Spout Water Reroute.

The U.S. Embassy Kyiv invites you to submit your quotation for assessment of Repair of DCMR Down Spout Water Reroute. The detailed information is provided in the attached Request for Quotation.

The complete quotations must be submitted **by e-mail on or before June 04, 2018 at 15:00** to KyivGSO@state.gov with subject line "Repair of DCMR Down Spout Water Reroute (19UP30-18-Q-0014)". No quotations will be accepted after this time.

In order for a quotation to be considered as complete quote, you must complete and submit the following:

1. Standard Form SF-18 (blocks 8(a-f), 13, 14 and 15. must be filled in as appropriate);
2. Section A and Section L of the Request for Quotation
3. Additional information as required in Section J of the Request for Quotation.

A site visit is scheduled to be conducted on May 29, 2018 at 14:00 at DCMR (54, Sichovkyh Striltsiv St., Kyiv, Ukraine).

The registration for the site-visit shall be made not later than May 25, 2018, 15:00. Please provide with your company contact information and name of visitors no later than May 25, 2018, 15:00 to KyivGSO@state.gov.

Participants will be met at the entrance of the DCMR (54, Sichovkyh Striltsiv St., Kyiv, Ukraine).

According to U.S. Federal Acquisition Regulations (FAR), advance payments are prohibited. Payments may be made upon receipt of goods by the customer. Pursuant to the Prompt Payment Act of the FAR, the U.S. Government must make the payment within 30 calendar days after receipt of the goods and the valid original invoice(s). Please confirm in your offer that these payment terms are acceptable to your company.

The U.S. Government intends to award a contract/purchase order to a responsible company submitting an acceptable quotation at the lowest price. The U.S. Government intend to award a contract/ purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please direct any questions regarding this solicitation to Dmytro Kurylenko, Procurement Agent, by e-mail KyivGSO@state.gov or by phone +38-044-521-5000 during regular business hours.

Sincerely,

Bradly Stein
Contracting Officer
U.S. Embassy Kyiv, Ukraine