

US Embassy Lusaka GSO/Contracting Unit Lusaka, Zambia

August 20th, 2018

Dear Prospective Quoters:

Subject: <u>REQUEST FOR QUOTATIONS NUMBER</u>19ZA6018-PR7612687 FOR <u>SUPPLY</u> AND <u>DELIVERY OF AIR-CONDITIONING UNITS</u>

Enclosed is a Request for Quotations (RFQ) For Supply and Delivery of Air- Conditioning Units. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by August 24th 2018 before 16hrs GMT.

Direct any questions regarding this solicitation by email to <u>Lusaka-Procurement@state.gov</u>

Sincerely,

John Jack, Fitzgerald Contracting Officer

Enclosures: 19ZA6018-PR7612687