

March 29<sup>th</sup>, 2018

To: Prospective Offerors

Subject: Request for Quotations Number 19ZA6018PR7215739 for Renovation Works at U.S Embassy Property

Enclosed is a Request for Quotations (RFQ) for Residential Renovation Works.

To submit a proposal:

- follow the instructions in Section J of the solicitation,
- · complete the required portions of the attached document, and
- submit your proposal to the address shown on the Standard Form 1442 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions. However, we may hold discussions with companies in the competitive range if there is a need to do so.

Interested parties are encouraged to attend a site visit on Tuesday 10<sup>th</sup> April, 2018 at 10.00hrs. If you would like to attend, kindly email a list of your personnel details i.e. Name and NRC details to <u>chihubwep@state.gov</u> on or before Friday 6<sup>th</sup> April 2018 at 17:00hrs. This is required to facilitate security access clearance in advance.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed "Residential Renovation Works Solicitation # 19ZA6018PR7215739" for the "Contracting Officer, U.S. Embassy Lusaka, Ibex Hill Road, Stand 694 Lot 100" and received in hardcopy on or before 16:00pm Local Time on Tuesday April 24th, 2018. No quotations will be accepted after this time.

All contractors shall be registered in the SAM (System for Award Management) Database <a href="https://www.sam.gov">https://www.sam.gov</a> prior to contract award pursuant to FAR provision 5.207. Therefore prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The guidelines for registration in SAM are also available at: <a href="https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx">https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx</a>.

Direct any questions regarding this solicitation by email to: <u>Lusaka-GSO-Contracts@state.gov</u>

Sincerely,

才們可少Fitzgerald Contracting Officer

Enclosure: 19ZA6018PR7215739

As Stated.